To: Albuquerque Housing Authority Board of Housing Commissioners

From: Dan Foster, Housing Development Director

Date: June 18, 2025

Re: Executive Communication 2025-04 Invitation for Bid (IFB) 2516: Flooring Products and Installation Services- Multiple Properties – Contract Award(s)

The Albuquerque Housing Authority (AHA) issued an Invitation for Bid (IFB) # 2516 for flooring products and installation services for multiple public housing properties. The solicitation was posted on the Housing Agency Marketplace procurement website, and three complete bids were received prior to the submittal deadline.

Board approval is required for any procurement where the total contract value exceeds $500,000. The initial contract term is projected at two years with three optional one-year extensions. The estimated total value of the contracts is estimated at $2.5 million for the initial year, with a not to exceed ceiling of $7 million over the potential five-year contract period.

The IFB allowed for multiple contract awards, and bidders were not required to bid on all flooring types or buildings. The following five properties were included in the solicitation:

- Sunset Gardens
- Nakomis
- City View
- Don Gabal
- Candelaria

Discussion:
Bids received by AHA were evaluated based on lowest responsive price and technical criteria, including contractor experience, capacity, approach and methodology, and Section 3 procurement preference. Based on the technical review and responsiveness evaluation conducted all three bidders were determined to be responsive and technically acceptable.

1. Dominguez Carpet One
2. Two Bears Construction
3. Continental Flooring Company

The bid submitted by Dominguez Capet One was below the internal cost estimate. The bids for Two Bears Construction and Continental Flooring contractors were above the internal estimate but determined to be reasonable through market competition.

Staff believes that it will be in the best interest of AHA to award multiple contracts, pending the outcome of final clarifications. Awarding contracts to multiple vendors will enable AHA to:

- Deploy flooring contractors to multiple sites concurrently;
- Ensure the timely completion of flooring work in alignment with CDBG grant deadlines; and
- Maintain contractor availability to address flooring needs throughout the five-year period.

This strategy enhances scheduling flexibility and operational capacity, and allows AHA to maximize competition and resource availability throughout the contract term.

Staff Recommendation:
Request immediate Board approval to enter into contracts with the three contractors, or any one of, pending final clarifications and due diligence.

By voting to formally approve receipt of this Executive Communication, the AHA BOARD OF HOUSING COMMISSIONERS, the governing body of the AHA does:

1. Authorize the Executive Director, at the Executive Director's discretion, to execute contracts with all of, or any one of, Dominguez Carpet One, Two Bears Construction, and/or Continental Flooring Company, to provide Flooring Products and Installation Services of the Public Housing units as contemplated in Invitation for Bid (IFB) #2516, as deemed to be in the best interest of AHA.

2. Approves a total ceiling of $7 million over a potential five-year period for Flooring Products and Installation Services under IFB #2516.

PASSED and ADOPTED this 18 day of June 2025

BY A VOTE OF 3 FOR, AND 0 AGAINST

Members Absent: Smith, McGee

Members voting against: _____

ALBUQUERQUE HOUSING AUTHORITY
BOARD OF HOUSING COMMISSIONERS

By: /s/ Maurreen Skowran
Maurreen Skowran, Vice-Chairperson of Board

ATTEST:

/s/ Linda Bridge
Linda Bridge, Secretary to the Board and Executive Director