To: AHA Board of Housing Commissioners

From: Dan Foster, Housing Development Director

Date: June 20, 2024

Re: Executive Communication 2024-02 – Increase Blanket Purchase Order (BPO) – on Intergovernmental Purchasing Agreement (IGA)#2417 with TriWest Fence LLC for Fencing Materials and/or Installation through State of NM Pricing Agreement (SWPA) 20-00000-21-00028-AI

Background:
The Albuquerque Housing Authority (AHA) entered into an Intergovernmental Purchasing Agreement #2417 with TriWest Fence LLC for purposes of providing Fencing Materials and/or Installation services. Services fall within the scope of the following State of New Mexico General Service Department- State Wide Pricing Agreement (SWPA) #20-00000-21-00028-AI, effective through 01/30/25.

The Albuquerque Housing Authority's implementation of this IGA contract with TriWest Fence LLC on 09/19/2023 is to provide Fencing Materials and/or Installation Services to all AHA properties.

Discussion:
AHA entered into the IGA and established the initial Blanket Purchase order at $450,000 based on identified projects at various sites to add fencing. AHA has currently obligated $415,000 to TriWest Fence LLC for Fencing Materials and/or Installation as of 6/12/2024. Between the initial award and the planned projects, AHA has received additional funds and has identified additional Public Housing sites that need fencing. The anticipated projects will exceed $500K and require Board approval. Staff is requesting to increase the Blanket Purchase Order ceiling to $1,000,000 to meet AHA's needs for materials and services within the contract period.

Recommendation:
Request Board approval to modify current IGA contract to increase the BPO ceiling for Fencing Materials and/or Installation with TriWest Fence LLC, within the Intergovernmental Purchasing agreement, #2417 processed through the SWPA agreement to $1,000,000 to meet AHA's needs for services and fencing material for the next fiscal year.

By voting to formally approve receipt of this Executive Communication, the AHA BOARD OF HOUSING COMMISSIONERS, the governing body of the AHA does:

1. Approve a modification to the current IGA contract to increase the BPO ceiling with TriWest Fence LLC within the Intergovernmental Purchasing agreement #2417 for Fencing Materials and/or Installation to $1,000,000.

2. Authorize the Executive Director, or a designee appointed by the Executive Director, to execute the contract modification.

PASSED AND ADOPTED this 20th day of June 2024

BY A VOTE OF 4 FOR, AND 0 AGAINST.

Members Absent: Skowran

Members voting against: _____

ALBUQUERQUE HOUSING AUTHORITY
BOARD OF HOUSING COMMISSIONERS

By: /s/ Rayellen Smith
Rayellen Smith, Chairperson of the Board

ATTEST:

/s/ Linda Bridge
Linda Bridge, Secretary to the Board and Executive Director