To: AHA Board of Housing Commissioners

From: Dan Foster, Housing Development Director

Date: June 20, 2024

Re: Executive Communication 2024-01 – Increase Blanket Purchase Order (BPO) – on Intergovernmental Purchasing Agreement (IGA)#2330 with Sunland Asphalt Inc. for Paving and Site Work processed through Cooperative Education Services Agreement (CES)

Background:
The Albuquerque Housing Authority (AHA) entered into an Intergovernmental Purchasing Agreement (IGA) #2330 with Sunland Asphalt Inc. for purposes of providing Paving and Site Work services. Services fall within the scope of the following Cooperative Education Services Agreements (CES).

- 2023-08-C319-ALL Job Order Contracting (JOC) – Paving + Site Work
- 2023-08-C3312-ALL Job Order Contracting (JOC) – Paving + Site Work
- 2023-08-C324-ALL Job Order Contracting (JOC) – Paving + Site Work

All Contracts listed above are effective through 12/12/2025.

The Albuquerque Housing Authority's implementation of this IGA contract with Sunland Asphalt Inc. on 03/22/2023 is to provide JOC-Paving and Site Work Services to all AHA properties.

Discussion:
AHA entered into the IGA and established the initial Blanket Purchase Order at $400,000 based on limited funding. AHA has currently obligated $246,534 to Sunland Asphalt Inc. through CES for Paving and Site work as of 6/12/2024. Between the initial award and the planned projects to replace asphalt at various sites, AHA has received additional funds and has identified additional Public Housing sites that need asphalt replacement. The anticipated projects will exceed $500K and require Board approval. Staff is requesting to increase the Blanket Purchase Order ceiling to $1,000,000 to meet AHA's needs within the contract period.

Recommendation:
Request Board approval to modify current IGA #2330 contract to increase the BPO ceiling with CES for Paving and Site Work with Sunland Asphalt Inc. to $1,000,000 to meet the AHA's needs within the contract period.

By voting to formally approve receipt of this Executive Communication, the AHA BOARD OF HOUSING COMMISSIONERS, the governing body of the AHA does:

1. Approve a modification to the current IGA contract to increase the BPO ceiling with CES within the Intergovernmental Purchasing agreement #2330 for Paving and Site Work provided by Sunland Asphalt to $1,000,000.
2. Authorize the Executive Director, or a designee appointed by the Executive Director, to execute the contract modification.

PASSED AND ADOPTED this 20th day of June 2024

BY A VOTE OF 4 FOR, AND 0 AGAINST.

Members Absent: Skowran

Members voting against: _____

ALBUQUERQUE HOUSING AUTHORITY
BOARD OF HOUSING COMMISSIONERS

By: /s/ Rayellen Smith
Rayellen Smith, Chairperson of the Board

ATTEST:

/s/ Linda Bridge
Linda Bridge, Secretary to the Board and Executive Director