Minutes of the AHA Board of Housing Commissioners

Regular Meeting

May 15, 2024 at 12:00 p.m. (MT)
Manuel Cordova Conference Room (#186) & Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:03 p.m. (MT) on May 15, 2024. Vice-Chairperson Skowran presided. The Board met via Zoom and in-person in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Maurreen Skowran, Vice-Chairperson, via Zoom
Ms. Rebecca Robinson, Resident Commissioner, via Zoom
Ms. Sharla Parsons, Commissioner at Large, via Zoom
Ms. Lovie McGee, Commissioner at Large (arrived at 12:24 p.m.)

AHABHC MEMBERS NOT PRESENT

Ms. Rayellen Smith, Chairperson, Excused

STAFF PRESENT

Mr. Matthew Archuleta, Asset Manager
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Accounting Technician – PH
Ms. Barbara D'Onofrio, Finance Director
Mr. Omar Estrada, Capital Projects Specialist
Mr. Eric Feng, Accountant
Mr. Dan Foster, Housing Development Director
Mr. Sam Garcia, Public Housing Inspections & Quality Control
Ms. Thea Guerin, Deputy Director
Ms. Mundy Petroff, Executive Assistant
Ms. Rocio Solis Sinche, Procurement Officer
Ms. Shawn Watson, Housing Development Associate
Mr. Nate Windham, Maintenance-RAD/HTC 2

VISITORS PRESENT

Ms. Cecilia Webb, City of Albuquerque Mayor's Office
Mr. Josiah Fowler, Resident

3. Approval of Minutes
Board of Housing Commissioners Meeting April 17, 2024

Member Parsons moved to approve the minutes; seconded by Member Robinson. The motion carried by a 3-0 roll call vote. Member McGee was absent.

4. Public Comment
Mr. Fowler addressed the Board regarding concerns at 5601 Gibson Blvd SE and complimented staff on the improvements at that Public Housing site.

5. Consent Agenda
There were no consent agenda items.

6. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Thea Guerin and Housing Development Director Dan Foster)

Ms. Bridge and Ms. Guerin presented the April/May update Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, Mr. Foster presented the Capital Fund Report; all addressed questions from Members of the Board.

Member McGee arrived at 12:24 p.m.

Member Robinson moved to accept receipt of the Report; seconded by Member McGee. The motion was carried by a 4-0 roll call vote.

b) Quarterly Financial Report (Finance Director Barbara D'Onofrio)

Ms. D'Onofrio presented 'Quarterly Financial Report' and addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the 'Quarterly Financial Report'; seconded by Member McGee. The motion was carried by a 4-0 roll call vote.

c) 2023-2024 AHA Action Plan Quarterly Review (Deputy Director Thea Guerin))

Ms. Guerin presented '2023-2024 AHA Action Plan Quarterly Review' and addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the '2023-2024 AHA Action Plan Quarterly Review'; seconded by Member McGee. The motion was carried by a 3-0 roll call vote (For: Robinson, Skowran, McGee; Absent: Parsons).

7. New Business
There was no new business.

8. Old Business

There was no old business.

9. Other Business

There was no other business.

10. Announcements

AHA Board of Housing Commissioners currently has an opening for a new Member. Mayor Tim Keller is seeking a volunteer to serve on AHA Board – Online applications are being accepted for:

1. a Public Housing Resident Representative on the Board (for Board Position 2 for a term ending on 12/1/28)

AHA offices will be closed on Monday, May 27, 2024 in observance of Memorial Day and on Wednesday, June 19, 2024 to celebrate Juneteenth Holiday.

The next scheduled Regular Meeting of the Board will be on Thursday, June 20, 2024, at 12:00 p.m. The meeting will be held in person at the Albuquerque Housing Authority Main Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM, and the public will have the option to attend in person or by video conference.

11. Adjournment

There being no further business to be brought before the Board, Member Robinson moved to adjourn the meeting at 1:10 p.m.; seconded by Member McGee. The motion was carried by a 4-0 roll call vote.

SUBMITTED:

/s/ Linda Bridge
Linda Bridge, Secretary to the Board
Date: June 20, 2024

READ AND APPROVED:

/s/ Rayellen Smith
Rayellen Smith, Chairperson of the Board