Minutes of the AHA Board of Housing Commissioners

Regular Meeting

January 17, 2024 at 12:00 p.m. (MT)
Manuel Cordova Conference Room (#186) & Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:02 p.m. (MT) on January 17, 2024. Chairperson Smith presided. The Board met via Zoom and in-person in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Rayellen Smith, Chairperson
Ms. Maurreen Skowran, Vice-Chairperson, via Zoom
Ms. Rebecca Robinson, Resident Commissioner
Ms. Lovie McGee, Commissioner at Large (arrived 12:38 p.m.)
Position 5 on the Board is currently vacant

STAFF PRESENT

Mr. Matthew Archuleta, Asset Manager
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Accounting Technician – PH
Mr. Brian Eagan, Attorney
Mr. Omar Estrada, Capital Projects Specialist
Mr. Eric Feng, Accountant
Mr. Dan Foster, Housing Development Director
Ms. Thea Guerin, Deputy Director
Ms. Carolyn Montoya, Senior Office Assistant - Admin
Ms. Mundy Petroff, Executive Assistant
Ms. Rocio Solis Sinche, Procurement Officer
Ms. Shawn Watson, Housing Development Associate

VISITORS PRESENT

Mr. Josiah Fowler, Resident
Ms. Cecilia Webb, City of Albuquerque
Ms. Patricia Carter, Section 8 HCV Resident
Ms. Carolyne Tomlin, Albuquerque Resident

3. Approval of Minutes

Board of Housing Commissioners Meeting December 20, 2023

Member Robinson moved to approve the minutes; seconded by Member Skowran. The motion carried by a 3-0 vote.

4. Public Comment

Ms. Carter addressed the Board regarding her concerns.

Ms. Tomlin addressed the Board regarding her concerns.

Ms. Bridge let the Board know that she received letters from residents of Embudo Tower.

5. Consent Agenda

There were no consent agenda items.

6. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Thea Guerin, and Housing Development Director Dan Foster)

Ms. Bridge presented the 2023 Review of the Report of the Secretary and Ms. Guerin presented the Production Report, Mr. Foster presented the Capital Fund Report; all addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the Report; seconded by Member Skowran. The motion was carried by a 3-0 vote.

b) Quarterly CBDG Report (Housing Development Director Dan Foster)

Mr. Foster presented the 'Quarterly CBDG Report' and addressed questions from the Board.

Member Robinson moved to accept receipt and authorize Ms. Bridge to sign the 'Quarterly CBDG Report'; seconded by Member Skowran. The motion was carried by a 3-0-1 vote (For: Smith, Skowran, Robinson; Abstain: McGee).

Member McGee arrived at 12:38 p.m.

c) Quarterly HQS Liaison Report (Deputy Director Thea Guerin)

Ms. Guerin presented the 'Quarterly HQS Liaison Report' and addressed questions from the Board.

Member Robinson moved to accept receipt and authorize Ms. Bridge to sign the 'Quarterly HQS Liaison Report'; seconded by Member Skowran. The motion was carried by a 4-0 vote.

d) Quarterly Tenant Search Report (Deputy Director Thea Guerin)

Ms. Guerin presented the 'Quarterly Tenant Search Report' and addressed questions from the Board.

Member Robinson moved to accept receipt and authorize Ms. Bridge to sign the 'Quarterly Tenant Search Report'; seconded by Member McGee. The motion was carried by a 4-0 vote.

7. New Business

There was no new business.

8. Old Business

There was no old business.

9. Other Business

There was no other business.

10. Announcements

AHA offices will be closed on Monday, February 19, 2024 in observance of President's Day.

AHA Board of Housing Commissioners currently has two openings for new Members. Mayor Tim Keller is seeking two local volunteers to serve on AHA Board – Online applications are being accepted for:

1. a Residential Construction or Real Estate Development or Real Estate Management Representative (for Board Position 5 for a term ending on 12/1/26) and
2. a Public Housing Resident Representative on the Board (for Board Position 2 for a term ending on 12/1/28)

AHA supports local self-sufficiency opportunities in our city – You are invited to come to the annual City of Albuquerque 2024 Youth Job & Volunteer Fair, for youth and young adults, ages 14 to 25, on Saturday, 2/3/24 from 10:00 a.m. to 2:00 p.m. at Berna Facio Professional Development Center, free event. Job Seekers must pre-register on www.cabq.gov to get an entry pass. The city seeks to hire hundreds of workers.

The next scheduled Regular Meeting of the Board will be on Wednesday, February 21, 2024, at 12:00 p.m. The meeting will be held in person at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM, and the public will have the option to attend in person or by video conference.

11. Adjournment

There being no further business to be brought before the Board, Member Robinson moved to adjourn the meeting at 12:52 p.m.; seconded by Member Skowran. The motion was carried by a 4-0 vote.

SUBMITTED:

/ s Linda Bridge
Linda Bridge, Secretary to the Board
Date: February 21, 2024

READ AND APPROVED:

/s Rayellen Smith
Rayellen Smith, Chairperson of the Board