Minutes of the AHA Board of Housing Commissioners

Regular Meeting

September 20, 2023 at 12:00 p.m. (MT)
Manuel Cordova Conference Room (#186) & Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:00 p.m. (MT) on September 20, 2023. Chairperson Skowran presided. The Board met via Zoom and in-person in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Maurreen Skowran, Chairperson, via Zoom
Ms. Rebecca Robinson, Vice-Chairperson
Ms. Rayellen Smith, Commissioner at Large
Ms. Lovie McGee, Commissioner at Large
Mr. Lence Jorgensen, Commissioner at Large, via Zoom

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Accounting Technician – PH
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Mr. Dan Foster, Housing Development Director
Ms. Michelle Gonzales, Property Manager
Ms. Thea Guerin, Deputy Director
Ms. Carolyn Montoya, Senior Office Assistant - Admin

VISITORS

Ms. Cecilia Webb, City of Albuquerque Mayor's Office
Mr. Andrew Vanis, landlord

3. Approval of Minutes

Board of Housing Commissioners Meeting August 16, 2023

Member Robinson moved to approve the minutes; seconded by Member McGee. The motion carried by a 5-0 vote.

4. Public Comment

There were no Public Comments.

5. Consent Agenda

There were no consent agenda items.

Member Jorgensen left at 12:32 pm

6. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Thea Guerin, and Housing Development Director Dan Foster)

Ms. Bridge and Ms. Guerin presented the August/September update Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, Mr. Foster presented the Capital Fund Report; all addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the Report; seconded by Member McGee. The motion was carried by a 4-0 vote.

b) Resolution 2023-12 Amendment #11 to the Employment Agreement Between the Albuquerque Housing Authority and Ms. Linda Bridge (Attorney Brian Eagan)

Mr. Eagan presented 'Resolution 2023-12 Amendment #11 to the Employment Agreement Between the Albuquerque Housing Authority and Ms. Linda Bridge' and addressed questions from the Board.

Member Skowran moved to adopt 'Resolution 2023-12 Amendment #11 to the Employment Agreement Between the Albuquerque Housing Authority and Ms. Linda Bridge'; seconded by Member Smith. The motion was carried by a 4-0 vote.

Member Jorgensen returned at 12:36 pm

c) Executive Communication 2023-11, Request for Proposal (#P2305) AHA Remodel of La Plata and Veranda – Contract Award (Housing Development Director Dan Foster)

Mr. Foster presented 'Executive Communication 2023-11, Request for Proposal (#P2305) AHA Remodel of La Plata and Veranda – Contract Award' and addressed questions from the Board.

Member Smith moved to adopt 'Executive Communication 2023-11, Request for Proposal (#P2305) AHA Remodel of La Plata and Veranda – Contract Award'; seconded by Member Robinson. The motion was carried by a 5-0 vote.

7. New Business

There was no new business.

8. Old Business

There was no old business.

9. Other Business

There was no other business.

10. Announcements

All AHA offices will be closed on September 21, 2023 while all staff are away for training. Offices will reopen on Friday, September 22, 2023.

The next scheduled Regular Meeting of the Board will be on Wednesday, October 18, 2023, at 12:00 p.m. The meeting will be held in person at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM, and the public will have the option to attend in person or by video conference.

11. Adjournment

There being no further business to be brought before the Board, Member Robinson moved to adjourn the meeting at 12:46 p.m.; seconded by Member Smith. The motion was carried by a 5-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
Date: October 18, 2023

READ AND APPROVED:

/s Maurreen Skowran
Maurreen Skowran, Chairperson of the Board