Minutes of the AHA Housing Development Corporation Board of Directors

Regular Meeting
Wednesday, December 21, 2022 at 12:00 p.m. (MT)
Manuel Cordova Conference Room (#186) & Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 1:16 p.m. (MT) on December 21, 2022. Vice Chairperson Robinson presided. The Board met in person and via Zoom video conference call in Open Session.

2. Roll Call

AHAHDC MEMBERS PRESENT
Ms. Rebecca Robinson, Vice-Chairperson
Ms. Yvette Nunez, Commissioner at Large, via Zoom
Ms. Lovie McGee, Commissioner at Large
Mr. Lence Jorgensen, Commissioner at Large

AHAHDC MEMBERS NOT PRESENT
Ms. Maurreen Skowran, Chairperson, excused

STAFF PRESENT
Mr. Matthew Archuleta, Public Housing Program Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Accounting Technician – PH
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Mr. Eric Feng, Accountant
Mr. Dan Foster, Housing Development Director
Ms. Thea Guerin, Deputy Director
Ms. Mundy Petroff, Executive Assistant
Mr. Fred Shendo, Accounting Manager
Ms. Shawn Watson, Housing Development Associate

VISITORS PRESENT
Mr. Isaac Padilla, City of Albuquerque Mayor's Office

3. Approval of Minutes

Board of Housing Directors Meeting June 15, 2022

Member Nunez moved to approve the minutes; seconded by Member Jorgensen. The motion carried by a 4-0 vote.

4. Public Comment

There was no public comment.

5. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge)

Ms. Bridge provided a verbal overview in the Report of the Secretary and addressed questions from Members of the Board.

Member Jorgensen moved to accept receipt of the Report; seconded by Member Nunez. The motion was carried by a 4-0.

b) Resolution 2022-04 Notice Requirements for Meetings of the Board in 2023 (Attorney Brian Eagan)

Mr. Eagan presented '2022-04 Notice Requirements for Meetings of the Board in 2023' and addressed questions from Members of the Board.

Member Jorgensen moved to approve '2022-04 Notice Requirements for Meetings of the Board in 2023': seconded by Member Nunez. The motion carried by a 4-0 vote.

c) Resolution 2022-05 Setting the Official List of Regular Meeting Dates of the Board for 2022 (Attorney Brian Eagan)

Mr. Eagan presented '2022-05 Setting the Official List of Regular Meeting Dates of the Board for 2023' and addressed questions from Members of the Board.

Member Nunez moved to approve '2022-05 Setting the Official List of Regular Meeting Dates of the Board for 2023': seconded by Member McGee. The motion carried by a 4-0 vote.

6. New Business

a) Election of Board Chairperson for 1-year term (December 2022 to December 2023)

Member Robinson nominated Member Skowran to be Chairperson for 2023. There were no other nominations. Member Skowran was then elected unanimously as Chairperson by a 4-0 vote.

b) Election of Board Vice Chairperson for 1-year term (December 2022 to December 2023)

Member McGee nominated Member Robinson to be Vice Chairperson for 2023. There were no other nominations. Member Robinson was then elected unanimously as Vice Chairperson by a 4-0 vote.

7. Announcements

The next scheduled Regular Meeting of the Board of Directors will be on Wednesday, June 21, 2023, at 12:00 p.m. The meeting might be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury

Building, 1840 University Blvd SE, Albuquerque, NM and/or it might be held by video conference.

8. Adjournment

There being no further business to be brought before the Board, Member McGee moved to adjourn the meeting at 1:28 p.m.; seconded by Member Nunez. The motion was carried by a 4-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
June 21, 2023

READ AND APPROVED:

/s Maurreen Skowran
Maurreen Skowran, Chairperson of the Board