Minutes of the AHA Board of Housing Commissioners

Regular Meeting
March 15, 2023 at 12:00 p.m. (MT)
Manuel Cordova Conference Room (#186) & Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:00 p.m. (MT) on March 15, 2023. Chairperson Skowran presided. The Board met via Zoom and in-person in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Maurreen Skowran, Chairperson, via Zoom
Ms. Rebecca Robinson, Vice-Chairperson
Ms. Lovie McGee, Commissioner at Large
Mr. Lence Jorgensen, Commissioner at Large

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Accounting Technician – PH
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Ms. Mayra Enriquez, Property Management Assistant
Mr. Dan Foster, Housing Development Director
Ms. Thea Guerin, Deputy Director
Ms. Charlene McGinnis, Housing Voucher Program Manager
Ms. Mundy Petroff, Executive Assistant
Mr. Fred Shendo, Accounting Manager
Ms. Rocio Solis Sinche, Procurement Officer
Ms. Shawn Watson, Housing Development Associate

VISITORS

Ms. Cecilia Webb, City of Albuquerque Mayor's Office
Ms. Rayellen Smith, City of Albuquerque Resident

3. Approval of Minutes

Board of Housing Commissioners Meeting February 15, 2023

Member Robinson moved to approve the minutes; seconded by Member McGee. The motion carried by a 4-0 vote.

4. Public Comment

There were no public comments.

5. Consent Agenda

There were no consent agenda items.

6. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Thea Guerin, and Housing Development Director Dan Foster)

Ms. Bridge and Ms. Guerin presented the February/March update Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, Mr. Foster presented the Capital Fund Report; all addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the Report; seconded by Member McGee. The motion was carried by a 4-0 vote.

b) Quarterly Financial Report (Finance Director Barbara D'Onofrio)

Ms. D'Onofrio presented the Financial Report and addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the report; seconded by Member McGee. The motion was carried by a 4-0 vote.

7. New Business

There was no new business.

8. Old Business

a) Review timeline for the HUD Annual Plan, Admissions and Continued Occupancy Policy (ACOP), Section 8 Administrative Plan, and Capital Fund Plan

Ms. Guerin updated the Board regarding timelines for the HUD Annual Plan, Admissions and Continued Occupancy Policy (ACOP), Section 8 Administrative Plan, and Capital Fund Plan and addressed questions from Members of the Board.

b) Legislative Updates

Ms. Bridge updated the Board regarding legislative updates and addressed questions from Members of the Board.

9. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, March 15, 2023, at 12:00 p.m. The meeting will be held in person at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE,

Albuquerque, NM, and the public will have the option to attend in person or by video conference.

10. Announcements

Currently there is one (1) vacant seat on AHA Board (to serve you must be a current resident of our city and a Certified Public Accountant) – please apply to Mayor Tim Keller to volunteer for appointment to the seat, using the city's online application form on https://www.cabq.gov/clerk/boards-commissions

On Wednesday, March 29, 2023, New Mexico Veterans Integration Center (VIC) will host a public ground breaking celebration for their new VIC campus on east side of I-25, south of Gibson Blvd, on Mulberry Street SE. Please see images and building plans on https://www.nmvic.org/nmviccampus

11. Adjournment

There being no further business to be brought before the Board, Member McGee moved to adjourn the meeting at 1:18 p.m.; seconded by Member Robinson. The motion was carried by a 4-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
Date: April 19, 2023

READ AND APPROVED:

/s Maurreen Skowran
Maurreen Skowran, Chairperson of the Board