Minutes of the AHA Board of Housing Commissioners

Regular Meeting
January 18, 2023 at 12:00 p.m. (MT)
Manuel Cordova Conference Room (#186) & Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:06 p.m. (MT) on January 18, 2023. Chairperson Skowran presided. The Board met via Zoom and in-person in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Maurreen Skowran, Chairperson, via Zoom
Ms. Rebecca Robinson, Vice-Chairperson, via Zoom
Ms. Yvette Nunez, Commissioner at Large
Ms. Lovie McGee, Commissioner at Large
Mr. Lence Jorgensen, Commissioner at Large, via Zoom

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager
Mr. Matt Bailon, Operations Manager
Ms. Tabitha Cain, Accounting Technician – PH
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Mr. Jesus Estrada, Sr. Accountant
Mr. Dan Foster, Housing Development Director
Ms. Thea Guerin, Deputy Director
Ms. Mundy Petroff, Executive Assistant
Ms. Rocio Solis Sinche, Procurement Officer
Ms. Shawn Watson, Housing Development Associate

VISITORS PRESENT

Ms. Kris Houde, Board Member, Citizens Information Committee (CIC) of Martineztown
Ms. JoAnn Padilla, Resident
Mr. Tom Carr, Aprio, LLC

3. Approval of Minutes

Board of Housing Commissioners Meeting, December 21, 2022

Member McGee moved to approve the minutes; seconded by Member Nunez. The motion carried by a 4-0-1 vote. (For: Skowran, Robinson, McGee, Nunez; Abstain: Jorgensen).

4. Public Comment

Ms. Padilla addressed the Board stating she attended to see what AHA Board Meetings are about.

5. Consent Agenda

There were no consent agenda items.

6. Resolutions and Communications

a) Report of the Secretary (Deputy Director Thea Guerin and Housing Development Director Dan Foster)

Ms. Guerin presented the 2022 Review in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, Mr. Foster presented the Capital Fund Report; both addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the Report; seconded by Member Nunez. The motion was carried by a 5-0 vote.

b) Presentation and Acceptance of the 2022 Audit (Aprio, LLC) (Finance Director Barbara D'Onofrio)

Mr. Carr presented the 2022 Audit and addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the audit; seconded by Member Nunez. The motion was carried by a 4-0-1 vote. (For: Skowran, Robinson, McGee, Nunez; Abstain: Jorgensen).

c) Resolution 2023-01 Designation of Public Housing Units, 5605 and 5609 Gibson Blvd SE, to a Non-Dwelling Special Use: Other Resident Activities (Public Housing Program Manager Matthew Archuleta)

Mr. Archuleta presented '2023-01 Designation of Public Housing Units, 5605 and 5609 Gibson Blvd SE, to a Non-Dwelling Special Use: Other Resident Activities' and addressed questions from the Board.

Member Robinson moved to approve 'Resolution 2023-01 Designation of Public Housing Units, 5605 and 5609 Gibson Blvd SE, to a Non-Dwelling Special Use: Other Resident Activities'; seconded by Member McGee. The motion was carried by a 5-0 vote.

d) Resolution 2023-02 Limited Intake of Applications For Public Housing (Public Housing Program Manager Matthew Archuleta)

Mr. Archuleta presented 'Resolution 2023-02 Limited Intake of Applications For Public Housing' and addressed questions from the Board.

Member Nunez moved to approve 'Resolution 2023-02 Limited Intake of Applications For Public Housing'; seconded by Member Robinson. The motion was carried by a 5-0 vote.

e) Executive Communication 2023-01 Approval of Project Based Voucher (PBV) Contract Awards (Housing Development Associate Shawn Watson)

Ms. Watson presented 'Executive Communication 2023-01 Approval of Project Based Voucher (PBV) Contract Awards', and addressed questions from the Board.

Member Robinson moved to approve 'Executive Communication 2023-01 Approval of Project Based Voucher (PBV) Contract Awards'; seconded by Member Nunez. The motion was carried by a 5-0 vote.

7. New Business

There was no new business.

8. Old Business

There was no old business.

9. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, February 15, 2023, at 12:00 p.m. The meeting will be held in person at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM, and the public will have the option to attend in person or by video conference.

10. Announcements

AHA offices will be closed on February 20, 2023 for President's Day

11. Adjournment

There being no further business to be brought before the Board, Member McGee moved to adjourn the meeting at 1:10 p.m.; seconded by Member Robinson. The motion was carried by a 5-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
Date: February 15, 2023

READ AND APPROVED:

/s Maurreen Skowran
Maurreen Skowran, Chairperson of the Board