Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, July 27, 2022 at 12:00 p.m. (MT)
Manuel Cordova Conference Room (#186) & Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:04 p.m. (MT) on July 27, 2022. Chairperson Skowran presided. The Board met via Zoom and in-person in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Maurreen Skowran, Chairperson, via zoom
Ms. Rebecca Robinson, Vice-Chairperson
Ms. Lovie McGee, Commissioner at Large
Ms. Yvette Nunez, Commissioner at Large
Mr. Lence Jorgensen, Commissioner at Large, via zoom

STAFF PRESENT

Mr. Greg Abrams, Human Resources Manager
Mr. Matthew Archuleta, Public Housing Program Manager
Mr. Matt Bailon, Operations Manager
Mr. Randy Benally, Housing Voucher Program Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Accounting Technician – PH
Ms. Doris Cante, ROSS Service Coordinator
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Mr. Dan Foster, Housing Development Director
Ms. Thea Guerin, Deputy Director
Ms. Mundy Petroff, Executive Assistant
Mr. Fred Shendo, Accounting Manager
Ms. Rocio Solis Sinche, Procurement Officer

3. Approval of Minutes

Board of Housing Commissioners Meeting June 15, 2022

Member Robinson moved to approve the minutes; seconded by Member Nunez. The motion carried by a 5-0 vote.

4. Public Comment

Ms. Guerin read Public Comment submitted by Ms. Kris Houde, Board Member, Citizens Information Committee (CIC) of Martineztown

5. Consent Agenda

There were no consent agenda items.

6. Resolutions and Communications

a) Report of the Secretary (Executive Director, Linda Bridge, Deputy Director Thea Guerin and Housing Development Director Dan Foster)

Ms. Bridge and Ms. Guerin presented the June/July update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, Mr. Foster presented the Capital Fund Report; all addressed questions from Members of the Board.

Member Robinson moved to accept receipt of the Report; seconded by Member Nunez. The motion was carried by a 5-0 vote.

b) Resolution 2022-13 Adoption of the Revised FY2023 Section 8 HCV Administrative Plan (Deputy Director Thea Guerin)

Ms. Guerin presented "Resolution 2022-13 Adoption of the Revised FY2023 Section 8 HCV Administrative Plan" and addressed questions from Members of the Board.

Member Nunez moved to approve "Resolution 2022-13 Adoption of the Revised FY2023 Section 8 HCV Administrative Plan": seconded by Member Robinson. The motion carried by a 5-0 vote.

c) Resolution 2022-14 Budget Amendment for AHA for Fiscal Year 2023 (Finance Director Barbara D'Onofrio)

Ms. D'Onofrio presented "Resolution 2022-14 Budget Amendment for AHA for Fiscal Year 2023" and addressed questions from Members of the Board.

Member Robinson moved to approve "Resolution 202214 Budget Amendment for AHA for Fiscal Year 2023": seconded by Member Nunez. The motion carried by a 5-0 vote.

d) Resolution 2022-15 Policy for AHA Executive Director Evaluation and Compensation Review (Board Chairperson Maurreen Skowran)

Chairperson Skowran presented "Resolution 2022-15 Policy for AHA Executive Director Evaluation and Compensation Review" and addressed questions from Members of the Board.

Member Nunez moved to approve "Resolution 2022-15 Policy for AHA Executive Director Evaluation and Compensation Review": seconded by Member Robinson. The motion carried by a 5-0 vote.

e) Executive Communication 2022-03 Project Based Voucher (PBV) Contract Awards (Executive Director Linda Bridge)

Ms. Bridge presented "Executive Communication 2022-03 Project Based Voucher (PBV) Contract Awards" and addressed questions from Members of the Board.

Member Robinson moved to approve "Executive Communication 2022-03 Project Based Voucher (PBV) Contract Awards": seconded by Member McGee. The motion carried by a 5-0 vote.

7. New Business

a) Closed Session under §10-15-1 (H)(7) NMSA 1978 to discuss threatened or pending litigation

Member Nunez moved to meet in Closed Session under §10-15-1 (H)(2) NMSA 1978 at 1:06 p.m. to discuss threatened or pending litigation. The motion was seconded by Member Robinson and carried by a 5-0 roll call vote. All Board members recessed to discuss this matter.

b) Re-Convene in Open Session; to vote in public on action items, if any.

The Board re-convened in open session at 1:21 p.m. Chairperson Skowran announced there were no votes taken during the Closed Session and the only business discussed in Closed Session was threatened or pending litigation. No motions were made by any members during the closed session.

8. Old Business

There was no old business.

9. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, August 17, 2022, at 12:00 p.m. The meeting will be held in person at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM, and the public will have the option to attend in person or by video conference.

10. Announcements

Come join us downtown at a free festival for the public! **Cruzin' Into the School Year**
Presented by the City of Albuquerque, outside of City Hall, on Civic Plaza NW
Sunday, August 7, 2022 from 10 a.m. to 3:00 p.m.

11. Adjournment

There being no further business to be brought before the Board, Member McGee moved to adjourn the meeting at 1:25 p.m.; seconded by Member Robinson. The motion was carried by a 5-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
Date: August 17, 2022

READ AND APPROVED:

/s Maurreen Skowran
Maurreen Skowran, Chairperson of the Board