Minutes of the AHA Housing Development Corporation Board of Directors

Regular Meeting
Wednesday, December 15, 2021 at 12:00 p.m. (MT)
Manuel Cordova Conference Room (#186) & Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 1:08 p.m. (MT) on December 15, 2021. Chairperson Robinson presided. The Board met via Zoom conference call in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT
Ms. Rebecca Robinson, Chairperson
Ms. Lovie McGee, Commissioner at Large
Ms. Maurreen Skowran, Commissioner at Large, via zoom
Ms. Yvette Nunez, Commissioner at Large, via zoom

AHABHC MEMBERS NOT PRESENT
Ms. Roxanne Rivera-Wiest, Vice Chairperson, excused

STAFF PRESENT
Mr. Greg Abrams, Human Resources Manager
Mr. Matthew Archuleta, Public Housing Program Manager
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Venessa Burk, Procurement Specialist
Ms. Tabitha Cain, Sr. Accounting Technician - PH
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Mr. Dan Foster, Housing Development Director
Ms. Lisa Garduno, Sr. Accounting Technician - S8
Ms. Thea Guerin, Deputy Director
Ms. Esther Lucero, Section 8 Program Manager
Ms. Carolyn Montoya, Senior Office Assistant - Admin
Ms. Mundy Petroff, Executive Assistant
Ms. Rocio Solis Sinche, Procurement Officer
Mr. Fred Shendo, Accounting Manager

3. Approval of Minutes

Board of Housing Directors Meeting June 16, 2021

Member Skowran moved to approve the minutes; seconded by Member Nunez. The motion carried by a 3-0-1 vote.(For: Robinson, Skowran, McGee; Abstain: Nunez)

4. Public Comment

There was no public comment.

5. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge)

Ms. Bridge provided a verbal overview in the Report of the Secretary and addressed questions from Members of the Board.

Member Nunez moved to accept receipt of the Report; seconded by Member Skowran. The motion was carried by a 4-0 vote.

b) Resolution 2021-04 Notice Requirements for Meetings of the Board in 2022 (Attorney Brian Eagan)

Mr. Eagan presented "Resolution 2021-04 Notice Requirements for Meetings of the Board in 2022" and addressed questions from Members of the Board.

Member Nunez moved to approve "Resolution 2021-04 Notice Requirements for Meetings of the Board in 2022": seconded by Member Skowran. The motion carried by a 4-0 vote.

c) Resolution 2021-05 Setting the Official List of Regular Meeting Dates of the Board for 2022 (Attorney Brian Eagan)

Mr. Eagan presented "Resolution 2021-05 Setting the Official List of Regular Meeting Dates of the Board for 2022" and addressed questions from Members of the Board.

Member McGee moved to approve "Resolution 2021-05 Setting the Official List of Regular Meeting Dates of the Board for 2022": seconded by Member Nunez. The motion carried by a 4-0 vote.

6. New Business

a) Election of Board Chairperson for 1-year term (December 2021 to December 2022)

Member Robinson nominated Member Skowran to be Chairperson for 2022. There were no other nominations. Member Skowran accepted the nomination to be Chairperson. Member Skowran was then elected unanimously as Chairperson by a 4-0 vote.

b) Election of Board Vice-Chairperson for 1-year term (December 2021 to December 2022)

Member Skowran nominated Member Robinson to be Vice-Chairperson for 2021. There were no other nominations. Member Robinson accepted the nomination to be Vice-Chairperson. Member Robinson was then elected unanimously as Vice-Chairperson by a 4-0 vote.

7. Announcements

The next scheduled Regular Meeting of the Board of Directors will be on Wednesday, June 15, 2022, at 12:00 p.m. The meeting might be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM and/or it might be held by video conference.

8. Adjournment

There being no further business to be brought before the Board, Member McGee moved to adjourn the meeting at 1:18 p.m.; seconded by Member Skowran. The motion was carried by a 4-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
June 15, 2022

READ AND APPROVED:

/s Maurreen Skowran
Maurreen Skowran, Chairperson of the Board