



Minutes of the AHA Board of Housing Commissioners

Regular Meeting

Wednesday, June 16, 2021 at 12:00 p.m. (MT) - Via Zoom Video Conference

Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:00 p.m. (MT) on June 16, 2021. Chairperson Robinson presided. The Board met via Zoom in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Rebecca Robinson, Chairperson, via video conference

Ms. Maurreen Skowran, Commissioner at Large, via video conference

Ms. Yvette Nunez, Commissioner at Large, via video conference

AHABHC MEMBERS NOT PRESENT

Ms. Roxanne Rivera-Wiest, Vice Chairperson, excused

Ms. Lovie McGee, Commissioner at Large, excused

VISITORS

Ms. Loretta Gomez, Embudo Tower Resident

Ms. Lucy Jaramillo, Embudo Tower Resident

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager

Ms. Linda Bridge, Executive Director

Ms. Tabitha Cain, Section 8 Housing Specialist

Ms. Barbara D'Onofrio, Finance Director

Mr. Brian Eagan, Attorney

Mr. Dan Foster Housing Development Director

Ms. Thea Guerin, Deputy Director

Ms. Esther Lucero, Section 8 Program Manager

Ms. Carolyn Montoya, Senior Office Assistant - Admin

Ms. Mundy Petroff, Executive Assistant

Ms. Anita Sanchez-Triviso, Human Resources Director

Mr. Frederick Shendo, Accounting Manager

3. Approval of Minutes

Board of Housing Commissioners Special Meeting May 14, 2021

Member Skowran moved to approve the minutes; seconded by Member Nunez. The motion carried by a 3-0 vote.

Board of Housing Commissioners Meeting May 19, 2021



/abqha



/HousingABQ



Equal Housing Opportunity Agency



Member Nunez moved to approve the minutes; seconded by Member Skowran. The motion carried by a 3-0 vote.

4. Public Comment

Ms. Gomez addressed the Board regarding her concern regarding security issues at Embudo Tower.

Ms. Jaramillo addressed the Board regarding her concern about a dog at Embudo Tower.

5. Consent Agenda

There were no consent agenda items.

6. Resolutions and Communications

- a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Thea Guerin, and Housing Development Director Dan Foster)

Ms. Bridge and Ms. Guerin presented the May/June update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, Mr. Foster presented the Capital Fund Report; all addressed questions from Members of the Board. Please see the attached Reports.

Member Skowran moved to accept receipt of the Report; seconded by Member Nunez. The motion was carried by a 3-0 vote.

- b) Revised TBRA (Tenant Based Rental Assistance) Reports (Section 8 Program Manager Esther Lucero)

Ms. Lucero presented the Revised TBRA Reports and addressed questions from Members of the Board.

Member Skowran moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member Nunez. The motion was carried by a 3-0 vote.

- c) Resolution 2021-11 Appropriating Funds for the AHA for Financial Year 2022, Beginning July 1, 2021 and Ending June 30, 2022 (Finance Director Barbara D'Onofrio)

Ms. D'Onofrio presented 'Resolution 2021-11 Appropriating Funds for the AHA for Financial Year 2022, Beginning July 1, 2021 and Ending June 30, 2022' and addressed questions from Members of the Board.

Member Nunez moved to approve 'Resolution 2021-11 Appropriating Funds for the AHA for Financial Year 2022, Beginning July 1, 2021 and Ending June 30, 2022'; seconded by Member Skowran. The motion was carried by a 3-0 vote.

- d) Resolution 2021-12 Appropriating Funds for AHA Development for Fiscal Year 2022, Beginning July 1, 2021 and Ending June 30, 2022 (Housing Development Director Dan Foster)

Mr. Foster presented ‘ Resolution 2021-12 Appropriating Funds for AHA Development for Fiscal Year 2022, Beginning July 1, 2021 and Ending June 30, 2022’ and addressed questions from Members of the Board.

Member Skowran moved to approve ‘Resolution 2021-12 Appropriating Funds for AHA Development for Fiscal Year 2022, Beginning July 1, 2021 and Ending June 30, 2022’; seconded by Member Nunez. The motion was carried by a 3-0 vote.

- e) Resolution 2021-13 Approval of the FY2022 Incentive Compensation Plan (Executive Director Linda Bridge)

Ms. Bridge presented ‘Resolution 2021-13 Approval of the FY2022 Incentive Compensation Plan’ and addressed questions from Members of the Board.

Member Nunez moved to approve ‘Resolution 2021-13 Approval of the FY2022 Incentive Compensation Plan’; seconded by Member Skowran. The motion was carried by a 3-0 vote.

- f) Resolution 2021-14 Write Off Uncollectible Accounts Receivable (Finance Director Barbara D’Onofrio)

Ms. D’Onofrio presented ‘Resolution 2021-14 Write Off Uncollectible Accounts Receivable’ and addressed questions from Members of the Board.

Member Skowran moved to approve ‘Resolution 2021-14 Write Off Uncollectible Accounts Receivable’; seconded by Member Nunez. The motion was carried by a 3-0 vote.

- g) Resolution 2021-15 Authorizing the Closing and Execution of Documents for the Redevelopment of 6100 Harper (Housing Development Director Dan Foster)

Mr. Foster presented ‘Resolution 2021-15 Authorizing the Closing and Execution of Documents for the Redevelopment of 6100 Harper’ and addressed question from Members of the Board.

Member Skowran moved to approve ‘Resolution 2021-15 Authorizing the Closing and Execution of Documents for the Redevelopment of 6100 Harper’; seconded by Member Nunez. The motion was carried by a 3-0 vote.

- h) Resolution 2021-16 Authorizing the Closing and Execution of Documents for the Redevelopment of Broadway McKnight (Housing Development Director Dan Foster)

Mr. Foster presented ‘Resolution 2021-16 Authorizing the Closing and Execution of Documents for the Redevelopment of Broadway McKnight’ and addressed question from Members of the Board.

Member Nunez moved to approve ‘Resolution 2021-16 Authorizing the Closing and Execution of Documents for the Redevelopment of Broadway McKnight’; seconded by Member Skowran. The motion was carried by a 3-0 vote.

7. New Business

There was no new business.

8. Old Business

There was no old business.

Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, July 21, 2021, at 12:00 p.m. The meeting might be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM or it might be held by video conference.

9. Announcements

AHA offices will be closed to observe Independence Day on Monday, July 5, 2021.

AHA will be accepting new pre-applications (online only) for Section 8 Housing Choice Voucher (HCV) rental assistance program from June 1 to June 30, 2021. Apply online at website, www.abqha.org

10. Adjournment

There being no further business to be brought before the Board, Member Skowran moved to adjourn the meeting at 12:55 p.m.; seconded by Member Nunez. The motion was carried by a 3-0 vote.

SUBMITTED:

/s Linda Bridge

Linda Bridge, Secretary to the Board
Date: July 21, 2021

READ AND APPROVED:

/s Rebecca Robinson

Rebecca Robinson, Chairperson of the Board