Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, January 20, 2021 at 12:00 p.m. (MT) - Via Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:06 p.m. (MT) on January 20, 2021. Vice Chairperson Rivera-Wiest presided. The Board met via conference call in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Roxanne Rivera-Wiest, Vice Chairperson, via video conference
Ms. Janet McHard, Commissioner at Large, via phone
Ms. Lovie McGee, Commissioner at Large, via video conference
Ms. Maurreen Skowran, Commissioner at Large, via video conference
Ms. Yvette Nunez, Commissioner at Large, via video conference

AHABHC MEMBERS ABSENT

Ms. Rebecca Robinson, Chairperson, Excused

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Resident Services Assistant
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Ms. Thea Guerin, Deputy Director
Ms. Esther Lucero, Section 8 Program Manager
Ms. Carolyn Montoya, Senior Office Assistant - Admin
Mr. Raymond Murrietta, Warehouse and Facility Manager
Ms. Mundy Petroff, Executive Assistant
Ms. Anita Sanchez-Triviso, Human Resources Director
Mr. Fred Shendo, Accounting Manager

3. Announcements

City of Albuquerque Executive Communication (EC) 2020-215: Mrs. Yvette Nunez has been appointed to serve on the AHA Board of Housing Commissioners by Mayor Tim Keller. On January 5, 2021, the Albuquerque City Council voted 9 to 0 to confirm her nomination (see EC 2020-215.

4. Administration of the Oath of Office

Oath of Office was administered by Mr. Eagan; Ms. Yvette Nunez recited the Oath of Office. Her first term of office ends on December 1, 2025.

Member Rivera-Wiest made a floor amendment to adjust the sequence of the agenda items; seconded by Member Skowran. The floor amendment carried by a 3-0 vote.

The agenda was adjusted as follows: item 8 d after item 4, then item 5. However, these minutes, for purposes of clarity, follow the original agenda.

5. Approval of Minutes

Board of Housing Commissioners Meeting December 16, 2020

Member Skowran moved to approve the minutes; seconded by Member McGee. The motion carried by a 2-0-2 vote. (For: Skowran, Rivera-Wiest; Abstain: McGee, Nunez).

6. Public Comment

There were no public comments.

7. Consent Agenda

There were no consent agenda items.

8. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge and Deputy Director Thea Guerin)

Ms. Bridge and Ms. Guerin presented the Review of 2020 update in the Report of the Secretary, the Albuquerque Housing Authority Production Snapshot Report, and the Capital Fund Report; all addressed questions from Members of the Board. Please see the attached Reports.

Member McGee moved to accept receipt of the Report; seconded by Member Skowran. The motion was carried by a 4-0 vote.

b) Quarterly TBRA (Tenant Based Rental Assistance) Report (Section 8 Program Manager Esther Lucero)

Ms. Lucero presented the Quarterly TBRA report and addressed questions from Members of the Board.

Member Skowran moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member McGee. The motion was carried by a 4-0 vote.

c) Quarterly CDBG (Community Development Block Grant) Report (Executive Director Linda Bridge)

Ms. Bridge presented the Quarterly CDBG report and addressed questions from Members of the Board.

Member McGee moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member Skowran. The motion was carried by a 4-0 vote.

d) Memorial 2021-01 Expressing Gratitude to Janet McHard for her dedicated service to the People of Albuquerque (Executive Director Linda Bridge)

Ms. Bridge presented 'Memorial 2021-01 Expressing Gratitude to Janet McHard for her dedicated service to the People of Albuquerque' and addressed questions from Members of the Board.

Member Skowran moved to adopt 'Memorial 2021-01 Expressing Gratitude to Janet McHard for her dedicated service to the People of Albuquerque'; seconded by Member Nunez. The motion was carried by a 4-0 vote.

e) Resolution 2021-01 Support For $10 million for Affordable Housing in the City Of Albuquerque 2021 General Obligation Bond (Attorney Brian Eagan)

Mr. Eagan presented 'Resolution 2021-01 Support For $10 million for Affordable Housing in the City Of Albuquerque 2021 General Obligation Bond' and addressed questions from Members of the Board.

Member Skowran moved to adopt 'Resolution 2021-01 Support For $10 million for Affordable Housing in the City Of Albuquerque 2021 General Obligation Bond'; seconded by Member McGee. The motion was carried by a 4-0 vote.

f) Resolution 2021-02 Revision to 2021 Low Rent Public Housing Program Participant Utility Allowance Schedule (Public Housing Program Manager Matthew Archuleta)

Mr. Archuleta presented 'Resolution 2021-02 Revision to 2021 Low Rent Public Housing Program Participant Utility Allowance Schedule' and addressed questions from Members of the Board.

Member Skowran moved to adopt 'Resolution 2021-02 Revision to 2021 Low Rent Public Housing Program Participant Utility Allowance Schedule'; seconded by Member McGee. The motion was carried by a 4-0 vote.

9. New Business

There was no new business.

10. Old Business

There was no old business.

11. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, February 17, 2021, at 12:00 p.m. The meeting might be held in the Manuel Cordova Conference Room (#186), at

the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM or it might be held by video conference.

12. Announcements

Albuquerque Housing Authority offices will be closed on Monday, February 15, 2021 to celebrate Presidents' Day (George Washington's Birthday) – a federal and city holiday.

13. Adjournment

There being no further business to be brought before the Board, Member McGee moved to adjourn the meeting at 1:00 p.m.; seconded by Member Nunez. The motion was carried by a 4-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
Date: February 17, 2021

READ AND APPROVED:

/s Rebecca Robinson
Rebecca Robinson, Chairperson of the Board