



# AHA HOUSING DEVELOPMENT CORPORATION

## Minutes of the AHA Housing Development Corporation (HDC)

Regular Meeting

Wednesday, June 19, 2019 at 12:00 p.m. (MT)

Carnis Salisbury Building

1840 University Blvd. SE, Albuquerque, NM

### 1. Call to Order

The meeting was called to order at 1:33 p.m. (MT) on June 19, 2019. Chairperson McHard presided. The Board met in the Manuel Cordova Conference Room (#186) in Open Session.

### 2. Roll Call

Ms. Janet McHard, Chairperson

Mr. Stephen J. Vogel, Vice-Chairperson

Ms. Lovie McGee, Commissioner at Large

#### AHABHC MEMBERS NOT PRESENT

Ms. Roxanne Rivera-Wiest, Commissioner at Large, Excused

Ms. Rebecca Robinson, Resident Commissioner, Excused

#### VISITORS

Ms. Judy Higuera, Embudo Towers Resident

Ms. Kris Houde, Citizens Information Committee of Martineztown (CICM)

Ms. Thea Guerin, Consultant

#### STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager

Ms. Loretta Baca, Sr. Housing Quality Compliance Inspector

Mr. Matt Bailon, Operations Manager

Ms. Linda Bridge, Executive Director

Ms. Barbara D'Onofrio, Finance Director

Mr. Brian Eagan, Attorney

Mr. Andrew Estocin, Property Manager

Mr. Dan Foster, Capital Fund Projects Manager

Ms. Vivian Gabaldon, Sr. Accounting Technician - PH

Ms. Lisa Garduno, Sr. Accounting Technician - S8

Ms. Kathy Garza, Temp - Resident Services Assistant

Ms. Esther Lucero, Section 8 Program Manager

Ms. Carolyn Montoya, Temp - Office Assistant - Admin

Ms. Karen Ochsankehl, Accounting Supervisor

Ms. Mundy Petroff, Executive Assistant

Mr. Elias Salas, Section 8 Housing Specialist

### 3. Approval of Minutes

Board of Directors Meeting December 19, 2018

Member Vogel moved to approve the minutes; seconded by Member McGee. The motion carried by a 2-0-1 vote. (For: McHard, McGee; Abstain: Vogel).



/abqha



/HousingABQ



Equal Housing Opportunity Agency



**4. Resolutions and Communications**

a) Report of the Secretary (Executive Director Linda Bridge)

Ms. Bridge provided a verbal update stating they have been working with a tax law attorney in drafting the application for income tax exempt status under Chapter 501(C)(3) of the Internal Revenue Code (IRC). AHA HDC will be submitting the application to the U.S. Internal Revenue Service (IRS) in 2019 to seek approval of an income tax exempt status designation.

Member Vogel moved to accept receipt of the verbal Report; seconded by Member McGee. The motion was carried by a 3-0 vote.

b) Resolution 2019-01 Appropriating Funds for AHA Housing Development Corporation for Fiscal Year 2020, Beginning July 1, 2019 and Ending June 30, 2020 (Capital Fund Projects Manager Dan Foster)

Mr. Foster presented '2019-01 Appropriating Funds for AHA Housing Development Corporation for Fiscal Year 2020, Beginning July 1, 2019 and Ending June 30, 2020' and addressed questions from Members of the Board.

Member Vogel moved to approve 'Resolution 2019-01 Appropriating Funds for AHA Housing Development Corporation for Fiscal Year 2020, Beginning July 1, 2019 and Ending June 30, 2020'; seconded by Member McGee. The motion was carried by a 3-0 vote.

**5. New Business**

There was no new business.

**6. Other Business**

The next scheduled Regular Meeting of the Board of Directors of AHA HDC will be on Wednesday, December 18, 2019, at 12:00 p.m. The meeting will be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

**7. Announcements**

There were no announcements.

**8. Adjournment**

There being no further business to be brought before the Board, Member Vogel moved to adjourn the meeting at 1:37 p.m.; seconded by Member McGee. The motion was carried by a 3-0 vote.

**SUBMITTED:**

/s Linda Bridge

Linda Bridge, Secretary to the Board

Date: December 18, 2019

**READ AND APPROVED:**

/s Janet McHard

Janet McHard, Chairperson of the Board