



**Minutes of the AHA Board of Housing Commissioners**

Regular Meeting

Wednesday, October 21, 2020 at 12:02 p.m. (MT) - Via Zoom Video Conference

Special Procedures were used for joining this meeting

**1. Call to Order**

The meeting was called to order at 12:00 p.m. (MT) on October 21, 2020. Chairperson Robinson presided. The Board met via conference call in Open Session.

**2. Roll Call**

**AHABHC MEMBERS PRESENT**

Ms. Rebecca Robinson, Chairperson, via video conference  
Ms. Janet McHard, Vice Chairperson, via video conference  
Ms. Roxanne Rivera-Wiest, Commissioner at Large, via video conference  
Ms. Maureen Skowran, Commissioner at Large, via video conference  
Ms. Lovie McGee, Commissioner at Large, via video conference

**VISITORS**

Ms. Doris Sedillo-Luna, Embudo Towers Resident  
Ms. Shannon Still, Embudo Towers Resident

**STAFF PRESENT**

Mr. Matthew Archuleta, Public Housing Program Manager  
Mr. Matt Bailon, Operations Manager  
Ms. Linda Bridge, Executive Director  
Ms. Tabitha Cain, Resident Services Assistant  
Ms. Barbara D'Onofrio, Finance Director  
Mr. Brian Eagan, Attorney  
Mr. Eric Feng, Accountant  
Mr. Dan Foster, Housing Development Director  
Mr. Kenneth Giron, Capital Projects Associate  
Ms. Thea Guerin, Deputy Director  
Ms. Esther Lucero, Section 8 Program Manager  
Mr. Raymond Murrietta, Warehouse and Facility Manager  
Ms. Mundy Petroff, Executive Assistant  
Ms. Anita Sanchez-Triviso, Human Resources Director  
Mr. Fred Shendo, Accounting Manager  
Ms. Rocio Solis Sinche, Procurement Officer

**3. Approval of Minutes**

Board of Housing Commissioners Meeting September 16, 2020



/abqha



/HousingABQ



Equal Housing Opportunity Agency



Member McHard made a floor amendment to correct the meeting agenda to list September 16, 2020 as the meeting date for the minutes to be approved on October 21; seconded by Member Skowran. The floor amendment carried by a 5-0 vote.

Member Skowran moved to approve the minutes; seconded by Member Rivera-Wiest. The motion carried by a 4-0-1 vote. (For: Robinson, McHard, Rivera-Wiest, Skowran; Abstain: McGee).

**4. Public Comment**

Ms. Sedillo-Luna addressed the Board stating that there is an issue with a dog in the building.

Ms. Still addressed the Board stating shared concerns about the above mentioned dog, her mom's eviction, and mold in the hallway.

Ms. Naranjo-Lopez submitted written comments to the Board of Housing Commissioners in opposition to the proposed construction of more housing units at the existing AHA Public Housing site at 1880 Broadway Place NE. The comments were sent via email to Ms. Petroff on September 23, 2020. That that email message was forwarded to all Board Members on September 24, 2020

**5. Consent Agenda**

There were no consent agenda items.

**6. Resolutions and Communications**

- a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Thea Guerin and Housing Development Director Dan Foster)

Ms. Bridge and Ms. Guerin presented the September/October update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, Mr. Foster presented the Capital Fund Report; all addressed questions from Members of the Board. Please see the attached Reports.

Member McHard moved to accept receipt of the Report; seconded by Member Skowran. The motion was carried by a 5-0 vote.

- b) Quarterly TBRA (Tenant Based Rental Assistance) Report (Section 8 Program Manager Esther Lucero)

Ms. Lucero presented the 'Quarterly TBRA (Tenant Based Rental Assistance) Report' and addressed questions from Members of the Board.

Member McHard moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member Rivera-Wiest. The motion was carried by a 5-0 vote.

- c) Quarterly CDBG (Community Development Block Grant) Report (Housing Development Director Dan Foster)

Mr. Foster presented the ‘Quarterly CDBG (Community Development Block Grant) Report’ and addressed questions from Members of the Board.

Member McHard moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member Skowran. The motion was carried by a 5-0 vote.

- d) Resolution 2020-23 Amendment 8 to Employment Agreement with Linda Bridge (Attorney Brian Eagan)

Mr. Eagan presented ‘Resolution 2020-23 Amendment 8 to Employment Agreement with Linda Bridge’ and addressed questions from Members of the Board.

Member Skowran moved to adopt ‘Resolution 2020-23 Amendment 8 to Employment Agreement with Linda Bridge’; seconded by Member McHard. The motion was carried by a 5-0 vote.

- e) Executive Communication 2020-04 Reimbursement for Employees’ Childcare Expenses (Human Resources Director Anita Sanchez-Triviso)

Ms. Sanchez-Triviso presented ‘Executive Communication 2020-04 Reimbursement for Employees’ Childcare Expenses’ and addressed questions from Members of the Board.

Member McHard moved to adopt ‘Executive Communication 2020-04 Reimbursement for Employees’ Childcare Expenses’; seconded by Member Skowran. The motion was carried by a 5-0 vote.

**7. New Business**

There was no new business.

**8. Old Business**

There was no old business.

**9. Other Business**

The next scheduled Regular Meeting of the Board will be on Wednesday, November 18, 2020, at 12:00 p.m. The meeting might be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM or it might be held by video conference.

**10. Announcements**

AHA offices will be closed on Wednesday, November 11, 2020 in honor of Veterans Day.

AHA is currently seeking one new Board member to replace Janet McHard, after her term ends on December 1, 2020. Volunteers must be a Certified Public Accountant (CPA) and they must live inside the city limits of Albuquerque. Please apply online to seek appointment

from Mayor Tim Keller, using the form on the city website:  
<http://www.cabq.gov/clerk/boards-commissions#albuquerque-housing-authority>

**11. Adjournment**

There being no further business to be brought before the Board, Member McHard moved to adjourn the meeting at 12:58 p.m.; seconded by Member Skowran. The motion was carried by a 5-0 vote.

**SUBMITTED:**

        /s Linda Bridge          
Linda Bridge, Secretary to the Board  
Date: November 18, 2020

**READ AND APPROVED:**

        /s Rebecca Robinson          
Rebecca Robinson, Chairperson of the Board