Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, August 19, 2020 at 12:020 p.m. (MT) - Via Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:02 p.m. (MT) on August 19, 2020. Chairperson Robinson presided. The Board met via conference call in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Rebecca Robinson, Chairperson, via phone
Ms. Janet McHard, Vice Chairperson, via phone
Mr. Stephen J. Vogel, Commissioner at Large, via phone
Ms. Roxanne Rivera-Wiest, Commissioner at Large, via phone
Ms. Lovie McGee, Commissioner at Large, via phone (arrived 12:59 pm)
Ms. Maurreen Skowran, Commissioner at Large, via phone

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager
Ms. Loretta Baca, Sr. Housing Quality Compliance Inspector
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Resident Services Assistant
Ms. Barbara D'Onofrio, Finance Director
Mr. Eric Feng, Accountant
Mr. Brian Eagan, Attorney
Mr. Dan Foster, Housing Development Director
Ms. Vivian Gabaldon, Sr. Accounting Technician – PH
Ms. Lisa Garduno, Sr. Accounting Technician – S8
Mr. Kenneth Giron, Capital Projects Associate
Ms. Thea Guerin, Deputy Director
Ms. Esther Lucero, Section 8 Program Manager
Ms. Carolyn Montoya, Senior Office Assistant – Admin
Mr. Raymond Murrietta, Warehouse and Facility Manager
Ms. Mundy Petroff, Executive Assistant
Ms. Anita Sanchez-Triviso, Human Resources Director
Ms. Rocio Solis Sinche, Procurement Officer

3. Announcements

City of Albuquerque Executive Communication (EC) 2020-109: Ms. Maurreen Skowran has been appointed to serve on the AHA Board of Housing Commissioners by Mayor Tim Keller. On August 17, 2020, the Albuquerque City Council voted to confirm her nomination (see EC 2020-109).

4. Administration of the Oath of Office

Oath of Office was administered by Mr. Eagan; Ms. Maurreen Skowran recited the Oath of Office. Her first term of office ends on December 1, 2024.

Member McHard made a floor amendment to adjust the sequence of the agenda items; seconded by Member Rivera-Wiest. The floor amendment carried by a 4-0 vote.

The agenda was adjusted as follows: item 4, followed by item 8c, then item 5. However, these minutes, for purposes of clarity, follow the original agenda.

5. Approval of Minutes

Board of Housing Commissioners Meeting July 15, 2020

Member Rivera-Wiest moved to approve the minutes; seconded by Member McHard. The motion carried by a 3-0-1 vote. (For: McHard, Rivera-Wiest, Robinson; Abstain: Skowran).

6. Public Comment

No public comments were submitted.

7. Consent Agenda

There were no consent agenda items.

8. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Thea Guerin and Housing Development Director Dan Foster)

Ms. Bridge and Ms. Guerin presented the July/August update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, the Capital Fund Report; and addressed questions from Members of the Board. Please see the attached Reports.

Member McGee arrived 12:59 p.m. without a working microphone

Member McHard moved to accept receipt of the Report; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

b) Fiscal Year 2020 AHA Action/Department Plans Review (Deputy Director Thea Guerin)

Ms. Guerin presented 'Fiscal Year 2020 AHA Action/Department Plans Review' and addressed questions from Members of the Board.

Member McHard moved to accept receipt of the Report; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

c) Memorial 2020-01 Expressing Gratitude to Stephen J. Vogel for his dedicated service to the Albuquerque Housing Authority (Brian Eagan Attorney)

Mr. Eagan presented 'Memorial 2020-01 Expressing Gratitude to Stephen J. Vogel for his dedicated service to the Albuquerque Housing Authority' and addressed questions from Members of the Board.

Member McHard moved to adopt 'Memorial 2020-01 Expressing Gratitude to Stephen J. Vogel for his dedicated service to the Albuquerque Housing Authority'; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

9. New Business

There was no new business.

10. Old Business

There was no old business.

11. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, September 16, 2020, at 12:00 p.m. The meeting might be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM or it might be held by video conference.

12. Announcements

AHA is currently seeking one new Board member to replace Janet McHard, after her term ends on December 1, 2020. Volunteers must by a Certified Public Accountant (CPA) and they must live inside the city limits of Albuquerque. Please apply online to seek appointment from Mayor Tim Keller, using the form on the city website: http://www.cabq.gov/clerk/boards-commissions#albuquerque-housing-authority

13. Adjournment

There being no further business to be brought before the Board, Member McHard moved to adjourn the meeting at 1:16 p.m.; seconded by Member Skowran. The motion was carried by a 5-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
Date: September 16, 2020

READ AND APPROVED:

/s Rebecca Robinson
Rebecca Robinson, Chairperson of the Board