Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, July 15, 2020 at 12:00 p.m. (MT) - Via Zoom Video Conference
Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:06 p.m. (MT) on July 15, 2020. Chairperson Robinson presided. The Board met via conference call in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT
Ms. Rebecca Robinson, Chairperson, via phone
Ms. Janet McHard, Vice Chairperson, via phone
Mr. Stephen J. Vogel, Commissioner at Large, via phone
Ms. Roxanne Rivera-Wiest, Commissioner at Large, via phone

AHABHC MEMBERS NOT PRESENT
Ms. Lovie McGee, Commissioner at Large, excused

STAFF PRESENT
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Resident Services Assistant
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Mr. Kenneth Giron, Capital Projects Associate
Ms. Thea Guerin, Deputy Director
Ms. Carolyn Montoya, Senior Office Assistant – Admin
Ms. Mundy Petroff, Executive Assistant
Ms. Rocio Solis Sinche, Procurement Officer

VISITORS PRESENT
Mr. Justin Perkins, Poms & Associates
Ms. Connie Semanco, Poms & Associates
Mr. Carlos Torrez, Poms & Associates

3. Approval of Minutes

Board of Housing Commissioners Meeting June 17, 2020

Member Rivera-Wiest moved to approve the minutes; seconded by Member Vogel. The motion carried by a 4-0 vote.

4. Public Comment

No public comments were submitted.

5. Consent Agenda

There were no consent agenda items.

6. New Business

a) Presentation from POMS & Associates – AHA Insurance Program Review

Mr. Perkins & Mr. Torrez presented the 'AHA Insurance Program Review' and addressed questions from the board.

7. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge and Deputy Director Thea Guerin)

Ms. Bridge and Ms. Guerin presented the June/July update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, the Capital Fund Report; and addressed questions from Members of the Board. Please see the attached Reports.

Member McHard moved to accept receipt of the Report; seconded by Member Vogel. The motion was carried by a 4-0 vote.

b) Quarterly TBRA (Tenant Based Rental Assistance) Report (Deputy Director Thea Guerin)

Ms. Guerin presented 'Quarterly TBRA (Tenant Based Rental Assistance) Report' and addressed questions from Members of the Board.

Member McHard moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member Vogel. The motion was carried by a 4-0 vote.

c) Quarterly CDBG (Community Development Block Grant) Report (Housing Development Director Dan Foster)

Ms. Bridge presented 'Quarterly CDBG (Community Development Block Grant) Report' and addressed questions from Members of the Board.

Member McHard moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member Vogel. The motion was carried by a 4-0 vote.

d) Resolution 2020-19 Use of Net Proceeds from the Sale of Public Housing Units for Acquisition of Land on 60th Street NW (Executive Director Linda Bridge)

Ms. Bridge presented 'Resolution 2020-19 Use of Net Proceeds from the Sale of Public Housing Units for Acquisition of Land on 60th Street NW' and addressed questions from Members of the Board.

Member McHard moved to approve 'Resolution 2020-19 Use of Net Proceeds from the Sale of Public Housing Units for Acquisition of Land on 60th Street NW'; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

8. New Business

There was no new business.

9. Old Business

There was no old business.

10. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, August 19, 2020, at 12:00 p.m. The meeting might be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM or it might be held by video conference.

11. Announcements

AHA is currently seeking one new Board member to replace Stephen Vogel. Volunteers must apply online to seek appointment from Mayor Tim Keller, using the form on the city website: http://www.cabq.gov/clerk/boards-commissions#albuquerque-housing-authority

12. Adjournment

There being no further business to be brought before the Board, Member Vogel moved to adjourn the meeting at 1:13 p.m.; seconded by Member McHard. The motion was carried by a 4-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
Date: August 19, 2020

READ AND APPROVED:

/s Rebecca Robinson
Rebecca Robinson, Chairperson of the Board