



Minutes of the AHA Board of Housing Commissioners

Regular Meeting

Wednesday, April 15, 2020 at 12:00 p.m. (MT) - Via Zoom Video Conference

Special Procedures were used for joining this meeting

1. Call to Order

The meeting was called to order at 12:04 p.m. (MT) on April 15, 2020. Chairperson Robinson presided. The Board met via conference call in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Rebecca Robinson, Chairperson, via phone
Ms. Janet McHard, Vice Chairperson, via phone
Mr. Stephen J. Vogel, Commissioner at Large, via phone
Ms. Roxanne Rivera-Wiest, Commissioner at Large, via phone

AHABHC MEMBERS NOT PRESENT

Ms. Lovie McGee, Commissioner at Large, Excused

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager
Mr. Matt Bailon, Operations Manager
Ms. Linda Bridge, Executive Director
Ms. Tabitha Cain, Resident Services Assistant
Ms. Cynthia Cavazos, Housing Quality Compliance Inspector
Ms. Barbara D'Onofrio, Finance Director
Mr. Brian Eagan, Attorney
Mr. Dan Foster, Housing Development Director
Mr. Sam Garcia, Housing Quality Compliance Inspector
Ms. Thea Guerin, Deputy Director
Ms. Esther Lucero, Section 8 Program Manager
Ms. Carolyn Montoya, Senior Office Assistant – Admin
Ms. Maria Pacheco, Office Assistant PH – AMP 103
Ms. Mundy Petroff, Executive Assistant
Ms. Anita Sanchez-Triviso, Human Resources Director
Ms. Rocio Solis Sinche, Procurement Officer

3. Approval of Minutes

Board of Housing Commissioners Meeting March 18, 2020

Member McHard moved to approve the minutes; seconded by Member Vogel. The motion carried by a 4-0 vote.



/abqha



/HousingABQ



Equal Housing Opportunity Agency



4. Public Comment

No public comments were submitted.

5. Consent Agenda

There were no consent agenda items.

6. Resolutions and Communications

- a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Thea Guerin and Housing Development Director Manager Dan Foster)

Ms. Bridge and Ms. Guerin presented the March/April update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report, Mr. Foster presented the Capital Fund Report; all addressed questions from Members of the Board. Please see the attached Reports.

Member McHard moved to accept receipt of the Report; seconded by Member Vogel. The motion was carried by a 4-0 vote.

- b) Quarterly TBRA (Tenant Based Rental Assistance) Report (Section 8 Program Manager Esther Lucero)

Ms. Lucero presented the 'Quarterly TBRA (Tenant Based Rental Assistance) Report' and addressed questions from Members of the Board.

Member McHard moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

- c) Quarterly CDBG (Community Development Block Grant) Report (Housing Development Director Dan Foster)

Mr. Foster presented the 'Quarterly CDBG (Community Development Block Grant)' and addressed questions from Members of the Board.

Member McHard moved to approve the Report and to authorize the Executive Director to sign it; seconded by Member Vogel. The motion was carried by a 4-0 vote.

- d) Resolution 2020-07 Declaration of Official Intent of Reimbursement for the Costs Associated with the Design and Development of an Energy Performance Contract (Housing Development Director Dan Foster)

Mr. Foster presented 'Resolution 2020-07 Declaration of Official Intent of Reimbursement for the Costs Associated with the Design and Development of an Energy Performance Contract' and addressed questions from Members of the Board.

Member McHard moved to approve ‘Resolution 2020-07 Declaration of Official Intent of Reimbursement for the Costs Associated with the Design and Development of an Energy Performance Contract’; seconded by Member Vogel. The motion was carried by a 4-0 vote.

- e) Resolution 2020-08 Adoption of the FY2021 Annual Plan for AHA (Deputy Director Thea Guerin)

Ms. Guerin presented ‘Resolution 2020-08 Adoption of the FY2021 Annual Plan for AHA’ and addressed questions from Members of the Board.

Member McHard moved to approve ‘Resolution 2020-08 Adoption of the FY2021 Annual Plan for AHA’; seconded by Member Vogel. The motion was carried by a 4-0 vote.

- f) Resolution 2020-09 Adoption of the FY2021 Admissions and Continued Occupancy Policy (Public Housing Program Manager Matthew Archuleta)

Mr. Archuleta presented ‘Resolution 2020-09 Adoption of the FY2021 Admissions and Continued Occupancy Policy’ and addressed questions from Members of the Board.

Member McHard moved to approve ‘Resolution 2020-09 Adoption of the FY2021 Admissions and Continued Occupancy Policy’; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

- g) Resolution 2020-10 Adoption of the FY2021 Section 8 HCV Administrative Plan for AHA (Section 8 Program Manager Esther Lucero)

Ms. Lucero presented ‘Resolution 2020-10 Adoption of the FY2021 Section 8 HCV Administrative Plan for AHA’ and addressed questions from Members of the Board.

Member McHard moved to approve ‘Resolution 2020-10 Adoption of the FY2021 Section 8 HCV Administrative Plan for AHA’; seconded by Member Vogel. The motion was carried by a 4-0 vote.

- h) Resolution 2020-11 Adoption of the 2021 Capital Fund Annual Plan and the Capital Fund Five Year Action Plan for AHA (Housing Development Director Dan Foster)

Mr. Foster presented ‘Resolution 2020-11 Adoption of the 2021 Capital Fund Annual Plan and the Capital Fund Five Year Action Plan for AHA’ and addressed questions from Members of the Board.

Member McHard moved to approve ‘Resolution 2020-11 Adoption of the 2021 Capital Fund Annual Plan and the Capital Fund Five Year Action Plan for AHA’; seconded by Member Vogel. The motion was carried by a 4-0 vote.

- i) Resolution 2020-12 Annual Opening of the Application Process for the Section 8 Housing Choice Voucher Program (Section 8 Program Manager Esther Lucero)

Ms. Lucero presented ‘Resolution 2020-12 Annual Opening of the Application Process for the Section 8 Housing Choice Voucher Program’ and addressed questions from Members of the Board.

Member McHard moved to approve ‘Resolution 2020-12 Annual Opening of the Application Process for the Section 8 Housing Choice Voucher Program’; seconded by Member Vogel. The motion was carried by a 4-0 vote.

7. New Business

There was no new business.

8. Old Business

There was no old business.

9. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, May 20, 2020, at 12:00 p.m. The meeting will be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

10. Announcements

April is Fair Housing Month! – see: Special Message from HUD Assistant Secretary https://www.hud.gov/program_offices/fair_housing_equal_opp

Ms. Bridge announced that Ms. Judy Higuera, an active and beloved resident of Embudo Towers, passed away in March with Chairperson Robinson at her bedside.

11. Adjournment

There being no further business to be brought before the Board, Member Vogel moved to adjourn the meeting at 1:14 p.m.; seconded by Member McHard. The motion was carried by a 4-0 vote.

SUBMITTED:

/s Linda Bridge

Linda Bridge, Secretary to the Board

Date: May 20, 2020

READ AND APPROVED:

/s Janet McHard

Janet McHard, Vice Chairperson of the Board