Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, March 15, 2017 at 12:00 p.m. (MT)
Carnis Salisbury Building
1840 University Blvd. SE, Albuquerque, NM

1. **Call to Order**
The meeting was called to order at 12:00 p.m. (MT) on March 15, 2017. Chairperson Clarke presided. The Board met in the Manuel Cordova Conference Room in Open Session.

2. **Roll Call**

AHABHC MEMBERS PRESENT
Mr. Todd Clarke, Chairperson
Ms. Janet McHard, Vice Chairperson
Mr. Stephen J. Vogel, Commissioner at Large
Ms. Rebecca Robinson, Resident Commissioner
A quorum was present.

AHABHC MEMBERS NOT PRESENT
Ms. Roxanne Rivera-Wiest, Commissioner at Large, Excused

VISITORS
Ms. Kristi Houde, President, Citizens Information Committee (CIC) of Martineztown
Mr. Dan Foley, POMS & Associates
Mr. Carlos Torrez, POMS & Associates

STAFF PRESENT
Mr. Matthew Archuleta, Public Housing Program Manager
Ms. Loretta Baca, Sr. Housing Quality Compliance Inspector
Mr. Matt Bailon, Operations Manager
Ms. Mundy Boen, Executive Assistant
Ms. Linda Bridge, Executive Director
Ms. Barbara D'Onofrio, Director of Finance
Mr. Brian Eagan, Housing Attorney
Mr. Andrew Estocin, Deputy Director
Mr. Dan Foster, Capital Fund Projects Manager
Ms. Vivian Gabaldon, Sr. Accounting Technician
Ms. Esther Lucero, Section 8 Program Manager
Mr. Raymond Murrietta, Warehouse and Facility Manager
Ms. Karen Ochsankehl, Accountant
Ms. Bernadette Rodriguez, Community Services Specialist
Ms. Anita Sanchez-Triviso, Human Resources Director

3. **Administration of the Oath of Office**
Roxanne Rivera-Wiest – deferred to the next scheduled regular meeting.

4. **Approval of Minutes**
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Member Vogel moved to approve the minutes; seconded by Member Robinson. The motion carried by a 3-0-1 vote. (For: Clarke, Vogel, Robinson; Abstain: McHard).

5. **Public Comment**
Ms. Houde addressed the Board and announced that April 29, 2017 is this year's Great American Clean Up day and requests that AHA assigns a cleanup coordinator. The CIC also addressed their concern regarding alleged illegal activities in the neighborhood.

6. **Consent Agenda**
There were no Consent Agenda Items.

7. **Resolutions and Communications**

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Andrew Estocin, Capital Fund Projects Manager Dan Foster)

Ms. Bridge and Mr. Estocin presented the AHA February/March Update in the Report of the Secretary, the Albuquerque Housing Authority Production Snapshot Report, and Mr. Foster presented the Capital Fund Report, and all addressed questions from Members of the Board. Please see the attached Reports.

Member Vogel moved to accept receipt of the Report; seconded by Member McHard. The motion was carried by a 4-0 vote.

b) Presentation from POMS & Associates – AHA Insurance Program Review and Analysis

Mr. Foley, POMS & Associates presented "AHA Insurance Program Review and Analysis)" and addressed questions from Members of the Board.

8. **Old Business**

a) Update on the Admissions and Continued Occupancy Policy (ACOP) and Section 8 Administrative Plan

Mr. Estocin provided an update of the 'Admissions and Continued Occupancy Policy (ACOP) and Section 8 Administrative Plan'.

9. **New Business**

10. **Other Business**
The next scheduled Regular Meeting of the Board will be on April 18, 2017 at 12:00 p.m. in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority

Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

11. Announcements

NM NAHRO will be held in Ruidoso, NM April 19-21, 2017, Linda will send an email to Board Members to select a new date for April's meeting.

12. Adjournment

There being no further business to be brought before the Board, Member Vogel moved to adjourn the meeting at 1:12 p.m.; seconded by Member McHard. The motion was carried by a 4-0 vote.

SUBMITTED:

Ms. Linda Bridge, Secretary to the Board
Date: April 18, 2017

READ AND APPROVED:

Mr. Todd Clarke, Chairperson of the Board