Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, February 18, 2015
Carnis Salisbury Building
1840 University Blvd. SE
Albuquerque, NM 87106

1. Call to Order

The meeting was called to order at 12:02 p.m. (MST) on February 18, 2015. Chairperson Vogel presided. The Board met in the Manuel Cordova Conference Room in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Mr. Stephen J. Vogel, Chairperson
Mr. D. Todd Clarke, Vice Chairperson
Ms. Rebecca Chavez, Resident Commissioner (arrived at 12:16)
Ms. Janet McHard, Commissioner at Large
A quorum was present.

AHABHC MEMBERS ABSENT

Ms. Roxanne Rivera-Wiest, Commissioner at Large, Excused

VISITORS

Mr. John Dubois, Assistant City Attorney, COA Legal Dept
Ms. Janice Wright, Housing Paralegal, COA Legal Dept
Mr. Vicente Quevedo, COA Planning Dept

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager, AHA
Mr. Thomas Austad, Paralegal, AHA
Ms. Loretta Baca, Housing Quality Compliance Inspector, AHA
Mr. Matt Bailon, Assistant Manager for Public Housing, AHA
Ms. Mundy Boen, Executive Assistant, AHA
Ms. Linda Bridge, Executive Director, AHA
Mr. David DeYoung, Accounting Manager, AHA
Ms. Barbara D'Onofrio, Director of Finance, AHA
Mr. Brian Eagan, Attorney, AHA
Mr. Marcos Espinosa, Information Systems Manager, AHA
Mr. Andrew Estocin, Deputy Director, AHA
Ms. Anna Gonzales, Housing Quality Compliance Inspector, AHA
Mr. Daryl Grimm, Warehouse and Facility Manager, AHA
Ms. Anita Sanchez-Triviso, Human Resources Director, AHA
Mr. Don Porter, Capital Funds Buyer, AHA
Mr. Patrick Strosnider, Capital Funds Coordinator, AHA
Ms. Elfina Wauneka, Office Assistant, AHA

3. **Approval of Minutes**
Board of Housing Commissioners regular meeting January 21, 2015.

Member Clarke moved to approve the minutes; seconded by Member McHard. The motion carried by a 2-0-1 vote. (For: Vogel, Clarke; Abstain: McHard).

Member McHard moved to rearrange the agenda by moving item 8 b. Closed Sessions to before item 6. Resolutions and Communications due to time restraints; seconded by Member Clarke. The motion was carried by a 3-0 vote.

4. **New Business**

a) The Board is going to meet in Closed Session under §10-15-1 (H)(2) NMSA 1978 to discuss strategy for threatened or pending litigation in which the public body is or may become a participant (including case # D-202-CV-201309848).

Member McHard moved to meet in Closed Session under §10-15-1 (H)(2) NMSA 1978 at 12:07 p.m. to discuss strategy for threatened or pending litigation in which the public body is or may become a participant (including case # D-202-CV-201309848). The motion was seconded by Member Clarke and carried by a 3-0 roll call vote. All Board members present recessed to Ms. Bridge's office to receive legal advice from Mr. John Dubois, Assistant City Attorney.

Member Chavez arrived at 12:16 p.m. and joined the Closed Session.

The Board then re-convened in open session at 12:57 p.m. Chairperson Vogel announced there were no votes taken during the Closed Session. And no motions were made by any members during the closed session.

5. **Public Comment**
There was no Public Comment.

6. **Consent Agenda**
There were no Consent Agenda items.

7. **Resolutions and Communications**

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Andrew Estocin, Capital Funds Coordinator Patrick Strosnider)

Ms. Bridge and Mr. Estocin presented the AHA January/February Update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report; Mr. Strosnider presented the Capital Funds Report, all three addressed questions from Members of the Board. Please see the attached Report.

Member Clarke moved to accept receipt of the Report; seconded by Member Chavez. The motion was carried by a 4-0 vote.

b) Financial Report (Director of Finance Barbara D'Onofrio)

Ms. D'Onofrio presented "Financial Report" and addressed questions from Members of the Board.

Member McHard moved to accept receipt of the Report; seconded by Member Chavez. The motion was carried by a 4-0 vote.

c) 2014-2015 AHA Action Plan Second Quarter Review (Executive Director Linda Bridge)

Ms. Bridge presented "2015-2015 AHA Action Plan Second Quarter Review" and addressed questions from Members of the Board.

Member McHard departed at 1:25 p.m.

Member Chavez moved to accept receipt of the Report; seconded by Member Clarke. The motion was carried by a 3-0 vote.

8. Old Business

There were no items of Old Business.

9. New Business

a) Distribution of 2015 Annual Plan – For Information Only
Andrew Estocin provided an update for the Board on the status and timeline of the 2015 Annual Plan. He will distribute the draft plan electronically to the Board before the end of the month.

b) Schedule Board training on AHA financial statements.

Board Members agreed to a thirty minute training on AHA financial statements at the Regular Meeting of the Board on Wednesday, March 18, 2015, if time allows.

10. Other Business

The next Regular Meeting of the Board will be on Wednesday, March 18, 2015 at 12 noon in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

11. Adjournment

There being no further business to be brought before the Board, Member Clarke moved to adjourn the meeting at 1:30 p.m.; seconded by Member Chavez. The motion was carried by a 3-0 vote.

SUBMITTED:

Ms. Linda Bridge, Secretary to the Board
Date: March 8, 2015

READ AND APPROVED:

Mr. Stephen J. Vogel, Chairperson of the Board