Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, December 17, 2014
Carnis Salisbury Building
1840 University Blvd. SE
Albuquerque, NM 87106

1. Call to Order

The meeting was called to order at 12:01 p.m. (MDT) on December 17, 2014. Chairperson McHard presided. The Board met in the Manuel Cordova Conference Room in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Janet McHard, Chairperson
Ms. Roxanne Rivera-Wiest, Vice Chairperson
Mr. Stephen J. Vogel, Commissioner at Large
Ms. Rebecca Chavez, Resident Commissioner
A quorum was present.

AHABHC MEMBERS ABSENT

Mr. D. Todd Clarke, Commissioner at Large, Excused

VISITORS

Mr. Christopher Krupar, Albuquerque Public Schools (APS) Data Center

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager, AHA
Mr. Thomas Austad, Paralegal, AHA
Ms. Loretta Baca, Housing Quality Compliance Inspector, AHA
Mr. Matt Bailon, Assistant Manager for Public Housing, AHA
Ms. Mundy Boen, Executive Assistant, AHA
Ms. Linda Bridge, Executive Director, AHA
Ms. Cynthia Cavazos, Housing Quality Compliance Inspector, AHA
Ms. Barbara D'Onofrio, Director of Finance, AHA
Mr. Brian Eagan, Attorney, AHA
Mr. Marcos Espinosa, Information Systems Manager, AHA
Ms. Sandra Erickson, Office Assistant Inspections, AHA
Mr. Andrew Estocin, Deputy Director, AHA
Ms. Tiffani Garcia, Office Assistant Inspections, AHA
Ms. Anna Gonzales, Housing Quality Compliance Inspector, AHA
Mr. Daryl Grimm, Warehouse and Facility Manager, AHA
Mr. Ralph McClish, Human Resources, AHA
Ms. Anita Sanchez-Triviso, Human Resources Director, AHA

3. **Announcements**
City of Albuquerque Executive Communication (EC) 217-2014: Mr. Stephen Joseph Vogel has been re-appointed to serve on the AHA Board of Housing Commissioners by Mayor Richard J. Berry. On December 15, 2014, the Albuquerque City Council voted to confirm his nomination to the Board.

4. **Administration of the Oath of Office**
Oath of Office was administered by Mr. Eagan; Mr. Stephen J. Vogel recited the Oath of Office. Mr. Vogel's second term of office ends on December 1, 2019.

5. **Approval of Minutes**
Board of Housing Commissioners regular meeting November 19, 2014.

Member Vogel moved to approve the minutes; seconded by Member Chavez. The motion carried by a 2-0-2 vote. (For: Vogel, Chavez; Abstain: McHard, Rivera-Wiest).

6. **Public Comment**
There was no Public Comment.

7. **Consent Agenda**
a) Memorial 2014-1 Expressing Gratitude to Christopher Krupar for his dedicated service to the Albuquerque Housing Authority

Member McHard presented "Memorial 2014-1 Expressing Gratitude to Christopher Krupar for his dedicated service to the Albuquerque Housing Authority".

Member Chavez moved to adopt "Memorial 2014-1 Expressing Gratitude to Christopher Krupar for his dedicated service to the Albuquerque Housing Authority"; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

b) Memorial 2014-2 Expressing Gratitude to Sandra Erickson for her dedicated service to the Albuquerque Housing Authority

Member McHard presented "Memorial 2014-2 Expressing Gratitude to Sandra Erickson for her dedicated service to the Albuquerque Housing Authority".

Member Vogel moved to adopt "Memorial 2014-2 Expressing Gratitude to Sandra Erickson for her dedicated service to the Albuquerque Housing Authority"; seconded by Member Chavez. The motion was carried by a 4-0 vote.

8. **Resolutions and Communications**
a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Andrew Estocin)

Ms. Bridge and Mr. Estocin presented the AHA November/December Update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report; both addressed questions from Members of the Board. Please see the attached Report.

Member Vogel moved to accept receipt of the Report; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

b) Resolution 2014-29 Section 8 HCV Program Payment Standards (Deputy Director Andrew Estocin)

Mr. Estocin presented "Resolution 2014-29 Section 8 HCV Program Payment Standards" and addressed questions from Members of the Board.

Member Rivera-Wiest moved to adopt "Resolution 2014-29 Section 8 HCV Program Payment Standards"; seconded by Member Chavez. The motion was carried by a 4-0 vote.

c) Resolution 2014-32 Public Housing Program Flat Rents (Deputy Director Andrew Estocin)

Mr. Estocin presented "Resolution 2014-32 Public Housing Program Flat Rents" and addressed questions from Members of the Board.

Member Vogel moved to adopt "Resolution 2014-32 Public Housing Program Flat Rents"; seconded by Member Chavez. The motion was carried by a 4-0 vote.

d) Resolution 2014-33 Public Housing Program Utility Allowance (Deputy Director Andrew Estocin)

Mr. Estocin presented "Resolution 2014-33 Public Housing Program Utility Allowance" and addressed questions from Members of the Board.

Member Chavez moved to adopt "Resolution 2014-33 Public Housing Program Utility Allowance"; seconded by Member Vogel. The motion was carried by a 4-0 vote.

e) Resolution 2014-34 Notice Requirements for Meetings of the Board in 2015 (Attorney Brian Eagan)

Mr. Eagan presented "Resolution 2014-34 Notice Requirements for Meetings of the Board in 2015" and addressed questions from Members of the Board.

Member Rivera-Wiest moved to adopt "Resolution 2014-34 Notice Requirements for Meetings of the Board in 2015"; seconded by Member Chavez. The motion was carried by a 4-0 vote.

f) Resolution 2014-35 Setting the Official List of Regular Meeting dates of the AHA Board for the year 2015 (Attorney Brian Eagan)

Mr. Eagan presented "Resolution 2014-35 Setting the Official List of Regular Meeting dates of the AHA Board for the year 2015" and addressed questions from Members of the Board.

Member Chavez moved to adopt "Resolution 2014-35 Setting the Official List of Regular Meeting dates of the AHA Board for the year 2015"; seconded by Member Vogel. The motion was carried by a 4-0 vote.

g) Resolution 2014-36 Declaring AHA Vehicle to be disposable property (Warehouse and Facility Manager Daryl Grimm)

Mr. Grimm presented "Resolution 2014-36 Declaring AHA Vehicle to be Disposable Property" and addressed questions from Members of the Board.

Member Vogel moved to adopt "Resolution 2014-36 Declaring AHA Vehicle to be Disposable Property"; seconded by Member Chavez. The motion was carried by a 4-0 vote.

9. Old Business

There were no items of Old Business.

10. New Business

a) Election of Board Chairperson and Vice Chairperson for 1 year term (December 2014 to December 2015).

Member Chavez moved to elect Member Vogel as Chairperson. Member Vogel accepted the nomination. The motion was seconded by Member Rivera-Wiest. There were no other nominations. The motion was carried by a vote of 3-0-1. (For: McHard, Rivera-Wiest, Chavez; Abstain: Vogel)

Member Rivera-Wiest moved to elect Member Clarke as Vice Chairperson. Member Clarke accepted the nomination in absentia. The motion was seconded by Member Chavez. There were no other nominations. The motion was carried by a vote of 4-0.
Chairperson Vogel and Vice Chairperson Clarke were elected for 2015.

11. Other Business

The next Regular Meeting of the Board will be on Wednesday, January 21, 2015 at 12 noon in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

12. Adjournment

There being no further business to be brought before the Board, Member Vogel moved to adjourn the meeting at 12:50 p.m.; seconded by Member Chavez. The motion was carried by a 4-0 vote.

SUBMITTED:

Ms. Linda Bridge, Secretary to the Board
Date: January 21, 2015

READ AND APPROVED:

Mr. Stephen J. Vogel, Chairperson of the Board