Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Wednesday, November 19, 2014
Carnis Salisbury Building
1840 University Blvd. SE
Albuquerque, NM 87106

1. Call to Order

The meeting was called to order at 12:02 p.m. (MDT) on November 19, 2014. Member Clarke moved to appoint Member Vogel as Temporary Chairperson; seconded by Member Chavez. The motion carried by a 3-0 vote. Temporary Chairperson Vogel presided. The Board met in the Manuel Cordova Conference Room in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Mr. Stephen J. Vogel, Commissioner at Large
Ms. Rebecca Chavez, Resident Commissioner
Mr. D. Todd Clarke, Commissioner at Large
A quorum was present.

AHABHC MEMBERS ABSENT

Ms. Janet McHard, Chairperson, Excused
Ms. Roxanne Rivera-Wiest, Vice Chairperson, Excused

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager, AHA
Mr. Thomas Austad, Paralegal, AHA
Ms. Loretta Baca, Housing Quality Compliance Inspector, AHA
Mr. Matt Bailon, Assistant Manager for Public Housing, AHA
Ms. Mundy Boen, Executive Assistant, AHA
Ms. Linda Bridge, Executive Director, AHA
Mr. Brian Eagan, Attorney, AHA
Ms. Barbara D'Onofrio, Director of Finance, AHA
Mr. Andrew Estocin, Deputy Director, AHA
Ms. Anna Gonzales, Housing Quality Compliance Inspector, AHA
Mr. Daryl Grimm, Warehouse and Facility Manager, AHA
Mr. Ralph McClish, Human Resources, AHA
Mr. Don Porter, Capital Funds Buyer, AHA
Ms. Anita Sanchez-Triviso, Human Resources Director, AHA
Mr. Patrick Strosnider, Capital Fund Projects Manager, AHA

3. **Approval of Minutes**

Board of Housing Commissioners regular meeting October 15, 2014.

Member Clarke moved to approve the minutes; seconded by Member Chavez. The motion carried by a 2-0-1 vote. (For: Vogel, Clarke; Abstain: Chavez).

4. **Public Comment**

There was no Public Comment.

5. **Consent Agenda**

There were no Consent Agenda items.

6. **Resolutions and Communications**

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Andrew Estocin, Capital Funds Coordinator Patrick Strosnider)

Ms. Bridge and Mr. Estocin presented the AHA October/November Update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report; Mr. Strosnider presented the Capital Funds Report, all three addressed questions from Members of the Board. Please see the attached Report.

Member Chavez moved to accept receipt of the Report; seconded by Member Clarke. The motion was carried by a 3-0 vote.

b) Financial Report (Director of Finance Barbara D'Onofrio)

Ms. D'Onofrio presented the "Financial Report" and addressed questions from Members of the Board.

Member Clarke moved to accept receipt of the Report; seconded by Member Chavez. The motion was carried by a 3-0 vote.

c) 2014 AHA Action Plan First Quarter Review (Executive Director Linda Bridge)

Ms. Bridge presented the "2014 AHA Action Plan First Quarter Review" and addressed questions from Members of the Board.

Member Chavez moved to accept receipt of the Report; seconded by Member Clarke. The motion was carried by a 3-0 vote.

d) Resolution 2014-26 Social Security Coverage for the Albuquerque Housing Authority (Executive Director Linda Bridge) – Action Item

Ms. Bridge presented "Resolution 2014-26 Social Security Coverage for the Albuquerque Housing Authority" and addressed questions from Members of the Board.

Member Clarke moved to adopt "Resolution 2014-26 Social Security Coverage for the Albuquerque Housing Authority"; seconded by Member Chavez. The motion was carried by a 3-0 vote.

e) Resolution 2014-27 Establishment of a Deferred Compensation Plan (Executive Director Linda Bridge) – Action Item

Ms. Bridge presented "Resolution 2014-27 Establishment of a Deferred Compensation Plan" and addressed questions from Members of the Board.

Member Clarke moved to adopt "Resolution 2014-27 Establishment of a Deferred Compensation Plan"; seconded by Member Chavez. The motion was carried by a 3-0 vote.

f) Resolution 2014-28 Permitting Participants in the 457 Deferred Compensation Plan to Take Loans from the Plan (Executive Director Linda Bridge) – Action Item

Ms. Bridge presented "Resolution 2014-28 Permitting Participants in the 457 Deferred Compensation Plan to Take Loans from the Plan" and addressed questions from Members of the Board.

Member Clarke moved to adopt "Resolution 2014-28 Permitting Participants in the 457 Deferred Compensation Plan to Take Loans from the Plan"; seconded by Member Chavez. The motion was carried by a 3-0 vote.

g) Resolution 2014-29 Section 8 HCV Program Payment Standards (Deputy Director Andrew Estocin) – Action Item

Mr. Estocin presented "Resolution 2014-29 Section 8 HCV Program Payment Standards" and addressed questions from Members of the Board.

Member Clarke moved to defer adoption of "Resolution 2014-29 Section 8 HCV Program Payment Standards"; seconded by Member Chavez. The motion was carried by a 3-0 vote.

h) Resolution 2014-30 Section 8 HCV Program Participant Utility Allowance Schedule (Deputy Director Andrew Estocin) – Action Item

Mr. Estocin presented "Resolution 2014-30 Section 8 HCV Program Participant Utility Allowance Schedule" and addressed questions from Members of the Board.

Member Clarke moved to adopt "Resolution 2014-30 Section 8 HCV Program Participant Utility Allowance Schedule"; seconded by Member Chavez. The motion was carried by a 3-0 vote.

i) Resolution 2014-31 Designation of a Public Housing Unit for Anti-Drug and Self Sufficiency Activities (Deputy Director Andrew Estocin) – Action Item

Mr. Estocin presented "Resolution 2014-31 Designation of a Public Housing Unit for Anti-Drug and Self Sufficiency Activities" and addressed questions from Members of the Board.

Member Clarke moved to adopt "Resolution 2014-31 Designation of a Public Housing Unit for Anti-Drug and Self Sufficiency Activities"; seconded by Member Chavez. The motion was carried by a 3-0 vote.

j) Memorial 2014-1 Expressing Gratitude to Christopher Krupar for his dedicated service to the Albuquerque Housing Authority – Action Item

Member Clarke moved to defer adoption of "Memorial 2014-1 Expressing Gratitude to Christopher Krupar for his dedicated service to the Albuquerque Housing Authority"; seconded by Member Chavez. The motion was carried by a 3-0 vote.

7. Old Business

There were no items of Old Business.

8. New Business

There were no items of Old Business.

9. Other Business

The next Regular Meeting of the Board will be on Wednesday, December 17, 2014 at 12 noon in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

10. Adjournment

There being no further business to be brought before the Board, Member Clarke moved to adjourn the meeting at 1:22 p.m.; seconded by Member Chavez. The motion was carried by a 3-0 vote.

SUBMITTED:

Ms. Linda Bridge, Secretary to the Board
Date: December 17, 2014

READ AND APPROVED:

Ms. Janet McHard, Chairperson of the Board