ALBUQUERQUE HOUSING AUTHORITY

Empowering people in our community through affordable housing and self-sufficiency opportunities

Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Tuesday, August 19, 2014
Carnis Salisbury Building
1840 University Blvd. SE
Albuquerque, NM 87106

1. **Call to Order**

The meeting was called to order at 12:00 p.m. (MDT) on August 19, 2014. Chairperson McHard presided. The Board met in the Manuel Cordova Conference Room in Open Session.

2. **Roll Call**

AHABHC MEMBERS PRESENT

Ms. Janet McHard, Chairperson
Ms. Roxanne Rivera-Wiest, Vice Chairperson
Mr. Stephen J. Vogel, Commissioner at Large
Mr. D. Todd Clarke, Commissioner at Large, arrived at 12:01 p.m.
A quorum was present.

AHABHC MEMBERS ABSENT

Ms. Rebecca Chavez, Resident Commissioner, Excused

VISITORS

Ms. Camille Duncan, Resident
Ms. Stephanie Kean, Constituent Representative, Congresswoman Michelle Lujan Grisham

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager, AHA
Ms. Loretta Baca, Compliance Inspector, AHA
Mr. Matt Bailon, Housing Assistance Coordinator, AHA
Ms. Mundy Boen, Executive Assistant, AHA
Ms. Linda Bridge, Executive Director, AHA
Mr. David DeYoung, Accountant, AHA
Ms. Barbara D'Onofrio, Fiscal Manager, AHA
Mr. Brian Eagan, Attorney, AHA
Mr. Christopher Krupar, Technical Program Manager, AHA
Ms. Esther Lucero, Housing Specialist, AHA
Mr. Raymond Murrietta, Warehouse Assistant, AHA
Ms. Denise Ornelas, Housing Specialist, AHA
Ms. Annamarie Romero, Housing Specialist, AHA
Ms. Anita Sanchez-Triviso, Sr. Personnel/Labor Relations Officer, AHA
Mr. Patrick Strosnider, Capital Funds Coordinator, AHA
Mr. Christopher Willett, Accountant, AHA

3. **Approval of Minutes**

Board of Housing Commissioners regular meeting July 16, 2014.

Member Vogel moved to approve the minutes with the correction to item 8 b); seconded by Member Rivera-Wiest. The motion carried by a vote of 3-0-1 (For: Vogel, McHard, Rivera-Wiest; Abstain: Clarke).

4. **Public Comment**

Ms. Camille Duncan, Resident, addressed the Board regarding her concern with issues at Embudo Towers.

5. **Consent Agenda**

There were no Consent Agenda items.

6. **Resolutions and Communications**

a) Report of the Secretary (Executive Director Linda Bridge and Capital Funds Coordinator Patrick Strosnider)

Ms. Bridge presented the AHA July/August Update in the Report of the Secretary and the Albuquerque Housing Authority Production Snapshot Report; Mr. Strosnider presented the Capital Funds Report, both addressed questions from Members of the Board. Please see the attached Report.

Member Rivera-Wiest moved to accept receipt of the Report; seconded by Member Vogel. The motion was carried by a 4-0 vote.

b) Financial Report (Fiscal Manager Barbara D'Onofrio)

Ms. D'Onofrio presented the Financial Report and addressed questions from Members of the Board.

Member Clark moved to accept receipt of the Report; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

c) Resolution 2014-21 Approval of the Submission of Section 8 Management Assessment Program (SEMAP) Certification form to HUD (Executive Director Linda Bridge)

Ms. Bridge presented "Resolution 2014-21 Approval of the Submission of Section 8 Management Assessment Program (SEMAP) Certification form to HUD" and addressed questions from Members of the Board.

Member Vogel moved to adopt "Resolution 2014-21 Approval of the Submission of Section 8 Management Assessment Program (SEMAP) Certification form to HUD"; seconded by Member Clarke. The motion was carried by a 4-0 vote.

d) Resolution 2014-22 Approval of the AHA Safety Policy (Executive Director Linda Bridge and Safety Coordinator Raymond Murrietta)

Ms. Bridge and Mr. Murrietta presented "Resolution 2014-22 Approval of the AHA Safety Policy" and addressed questions from Members of the Board.

Member Clarke moved to adopt "Resolution 2014-22 Approval of the AHA Safety Policy"; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

e) Resolution 2014-23 Amendment to the Executive Director Contract (AHA Attorney Brian Eagan)

Mr. Eagan presented "Resolution 2014-23 Amendment to the Executive Director Contract" and addressed questions from Members of the Board.

Member Clarke moved to adopt "Resolution 2014-23 Amendment to the Executive Director Contract"; seconded by Member Vogel. The motion was carried by a 4-0 vote.

7. Old Business

There were no items of Old Business.

8. New Business

a) Ms. Bridge and Ms. D'Onofrio introduced new employees; Denise Ornelas, Margaret Padilla, Esther Lucero, David DeYoung, and Christopher Willet.

b) Member Clarke requested that Mr. Eagan present a briefing, in the future, of the powers of the Albuquerque Housing Authority Board of Commissioners and Albuquerque Housing Authority Executive Director.

9. Other Business

The next Regular Meeting of the Board will be on Wednesday, September 17, 2014 at 12 noon in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM

10. Adjournment

There being no further business to be brought before the Board, Member Vogel moved to adjourn the meeting at 12:52 p.m.; seconded by Member Clarke. The motion was carried by a 4-0 vote.

SUBMITTED:

Ms. Linda Bridge, Secretary to the Board
Date: September 17, 2014

READ AND APPROVED:

Ms. Janet McHard, Chairperson of the Board