ALBUQUERQUE HOUSING AUTHORITY
"Improving quality of life through housing opportunities"

Minutes of the AHA Board of Housing Commissioners

Regular Meeting
Tuesday, August 20, 2013 (MDT)
Carnis Salisbury Building
1840 University Blvd. SE
Albuquerque, NM 87106

1. Call to Order

The meeting was called to order at 12:02 p.m. on August 20, 2013. Chairperson Janet McHard presided.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Rebecca Chavez
Mr. D. Todd Clarke
Ms. Janet McHard, Chairperson
Mr. Stephen J. Vogel

AHABHC MEMBERS ABSENT

Ms. Roxanne Rivera-Wiest, Vice Chairperson, Excused
A quorum was present.

VISTORS

Mr. Bob Smith, Business Development Executive, iCAST (International Center for Appropriate and Sustainable Technology)

STAFF PRESENT

Mr. Matt Bailon, Compliance Inspector Supervisor, AHA
Ms. Mundy Boen, Executive Assistant, AHA
Ms. Linda Bridge, Executive Director, AHA
Mr. Brian Eagan, Assistant City Attorney, COA Legal Dept
Mr. Andrew Estocin, Associate Director, AHA
Mr. Daryl Grimm, Warehouse Manager, AHA
Mr. Christopher Krupar, Information System Manager, AHA
Mr. Tom Portillo, Maintenance Manager, AHA
Ms. Phyllis Santillanes, Compliance Inspector, AHA
Mr. James Tacosa, Senior Capitol Projects Coordinator, AHA
Ms. Janice Wright, Housing Paralegal, COA Legal Dept

3. **Approval of Minutes**
Board of Housing Commissioners Regular Meeting held on June 19, 2013

Chairperson McHard asked Executive Director Linda Bridge if a resolution was needed to move funds from net restricted assets to a different category. Ms. Bridge stated she had not ascertained a response as of yet, but she would work on answering this question as soon as possible.

Member Vogel moved to approve the minutes; seconded by Member Chavez. The motion carried by a vote of 4-0

Board of Housing Commissioners Special Meeting held on July 17, 2013

Member Vogel moved to approve the minutes; seconded by Member Chavez. The motion carried by a vote of 4-0

4. **Public Comment**
There were no Public Comment Items.

Member Vogel asked Assistant City Attorney Brian Eagan to review rules for Public Comment based upon the recent controversy regarding the police oversight commission.

Mr. Eagan stated that he would consult with the City Attorney, David Tourek to learn the best practices for public comment rules for City of Albuquerque Boards and Commissions. The findings would be presented at a future meeting of the Board of Housing Commissioners.

5. **Consent Agenda**
There were no Consent Agenda Items.

6. **Resolutions and Communications**

a) Report of the Secretary – (Executive Director, Linda Bridge & Associate Director, Andrew Estocin)

Ms. Bridge and Mr. Estocin presented the July/August 2013 Report of the Secretary and addressed questions from Members of the Board. Please see the attached Report.

Member Vogel moved to accept receipt of the Report; seconded by Member Clarke. The motion was carried by a 4-0 vote.

b) Executive Communication 2013-03 Authorization to give Notice of Public Hearing to Retiree Health Care Authority (Executive Director, Linda Bridge)

Ms. Bridge presented the "Executive Communication 2013-03, Authorization to give Notice of Public Hearing to Retiree Health Care Authority", and explained how AHA management is preparing for the July 1, 2014 transition date when City employees at AHA become AHA employees. Ms. Bridge also addressed questions about the process from the Board.

Member Clarke moved to approve "Executive Communication 2013-03, Authorization to give Notice of Public Hearing to NM Retiree Health Care Authority"; seconded by Member Vogel. The motion carried by a 4-0 vote.

c) Resolution 2013-14, Approval of Submission of Section Eight Management Assessment Program (SEMAP) Scores to HUD (Section 8 Housing Supervisor, Vicente Quevedo)

Mr. Quevedo presented the SEMAP Scores and the improvements AHA has made in the Section 8 Housing Choice Voucher Program in the last year, and addressed questions from the Board.

Member Clarke moved to approve "Resolution 2013-14, Approval of Submission of SEMAP Scores"; seconded by Member Chavez. The motion carried by a 4-0 vote.

7. Old Business

There was no Old Business.

8. New Business

PERA of NM Application (Public Employee Retirement Association of New Mexico)

Ms. Bridge discussed the draft of the resolution to be presented for final approval at the next Regular Meeting of the Board (in September 2013) and the draft application for AHA to become an affiliate member agency of PERA and the process of preparing for the 2014 transition of City employees at AHA to become AHA employees. Ms. Bridge also addressed questions from the Board.

9. Other Business

The next Regular Meeting of the Board will be on Wednesday, September 18, 2013 at 12 noon in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

10. Adjournment

There being no further business to be brought before the Board, Member Clarke moved to adjourn the meeting at 12:40 p.m.; seconded by Member Vogel. The motion was carried by a 4-0 vote.

SUBMITTED:

Linda Bridge
Secretary to the Board

Date: September 18, 2013

READ AND APPROVED:

Ms. Janet McHard
Chairperson of the Board