



ALBUQUERQUE HOUSING AUTHORITY
 Empowering people in our community through affordable housing and self-sufficiency opportunities

To: Albuquerque Housing Authority Board of Housing Commissioners

From: Dan Foster, Capital Fund Projects Manager

Date: April 17, 2019

Re: Executive Communication (EC) 2019-02 Request for Qualifications (RFQ) # 1907:
 Architectural Engineering Services IDIQ – Contract Awards

Background:

AHA issued a Request for Qualifications (# RFQ 1907) for architectural engineering services. The RFQ was posted through the National Association of Housing and Redevelopment Officials (NAHRO) Economic Engine (electronic procurement) advertisement website. AHA received five complete proposals before the proposal deadline.

In government contracting, IDIQ is an abbreviation of the term indefinite delivery/indefinite quantity. This is a type of contract that provides for an indefinite quantity of supplies or services during a fixed period of time.

Board approval is required for contracts over \$500,000. The initial contract term is anticipated to be two years with three one year options. The total contract value is anticipated to be approximately \$1.5 million over the five year period. The RFP contemplated multiple contract awards.

Discussion:

Proposals received by AHA were evaluated based on a number of factors including contractor experience, capacity, approach and methodology, and conceptual design renderings for AHA’s first of three proposed Rental Assistance Demonstration (RAD) program conversions of AHA Public Housing program sites.

Firm	Score
Jeebs & Zuzu, LLC	82
The Hartman + Majewski Design Group	75
Thomas Gifford Architect	74
Wright & Dalbin Architects and Buffalo Design Architects	72
Vigil & Associates Architectural Group	63

Staff believes that it will be in the best interest of AHA to award contracts to the top three ranking contractors, pending the outcome of final negotiations. Splitting the award between three contractors will allow AHA to issue tasks orders for each of the identified projects to different firms and to have a pool of firms to assign future projects.



/abqha



/HousingABQ



Equal Housing Opportunity Agency



Staff Recommendation:

Request immediate Board approval to enter into contracts with the top three contractors, or any one of, pending successful negotiations.

By voting to formally approve receipt of this Executive Communication, the **AHA BOARD OF HOUSING COMMISSIONERS**, the governing body of the AHA does:

1. Authorize the Executive Director, or a designee appointed by the Executive Director to conduct interviews and/or negotiations with Jeebs & Zuzu, LLC, The Hartman + Majewski Design Group and Thomas Gifford Architect; and
2. Authorize the Executive Director, at the Executive Director’s discretion, to execute contracts with all of, or any one of, as it is determined to be in the best interest of AHA, the top three ranking contractors to provide design services as contemplated in Request for Qualifications #1907.

PASSED and ADOPTED this 17th day of April, 2019.
BY A VOTE OF 4 FOR, AND 0 AGAINST.

Members Absent: Rivera-Wiest
Members voting against: _____

ALBUQUERQUE HOUSING AUTHORITY
BOARD OF HOUSING COMMISSIONERS

By: /s Janet McHard
Janet McHard, Chairperson of the Board

ATTEST:

/s Linda Bridge
Linda Bridge, Secretary to the Board and Executive Director