



Minutes of the AHA Housing Development Corporation

Regular Meeting

Wednesday, December 18, 2019 at 12:00 p.m. (MT)

Carnis Salisbury Building

1840 University Blvd. SE, Albuquerque, NM

1. Call to Order

The meeting was called to order at 12:36 p.m. (MT) on December 18, 2019. Chairperson McHard presided. The Board met in the Manuel Cordova Conference Room (#186) in Open Session.

2. Roll Call

Ms. Janet McHard, Chairperson

Ms. Roxanne Rivera-Wiest, Commissioner at Large

Ms. Rebecca Robinson, Resident Commissioner

AHABHC MEMBERS NOT PRESENT

Mr. Stephen J. Vogel, Vice Chairperson, Excused

Ms. Lovie McGee, Commissioner at Large, Excused

VISITORS

Ms. Judy Higuera, Embudo Towers Resident

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager

Ms. Linda Bridge, Executive Director

Ms. Barbara D'Onofrio, Finance Director

Mr. Brian Eagan, Attorney

Mr. Dan Foster, Capital Fund Projects Manager

Ms. Thea Guerin, Deputy Director

Ms. Esther Lucero, Section 8 Program Manager

Ms. Carolyn Montoya, Senior Office Assistant - Admin

Ms. Mundy Petroff, Executive Assistant

Ms. Anita Sanchez-Triviso, Human Resources Director

Mr. Frederick Shendo, Accounting Manager

3. Approval of Minutes

Board of Directors Meeting June 6, 2019

Member Robinson moved to approve the minutes; seconded by Member Rivera-Wiest. The motion carried by a 1-0-2 vote. (For: McHard; Against: none, Abstain: Rivera-Wiest, Robinson).



/abqha



/HousingABQ



Equal Housing Opportunity Agency



4. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge)

Ms. Bridge provided a verbal update stating an application for certification of eligibility for income tax exempt status, based on Internal Revenue Code (IRC) chapter 501(C)(3), has been submitted to the U.S. Internal Revenue Service (IRS) and addressed questions from the board.

Member Rivera-Wiest moved to accept receipt of the verbal Report; seconded by Member Robinson. The motion was carried by a 3-0 vote.

b) Resolution 2019-02 Authorizing Participation in The Commons at Martineztown, LLLP (Housing Development Director Dan Foster)

Mr. Foster presented ‘Resolution 2019-02 Authorizing Participation in The Commons at Martineztown, LLLP’ and addressed questions from Members of the Board.

Member Rivera-Wiest moved to approve ‘Resolution 2019-02 Authorizing Participation in The Commons at Martineztown, LLLP’; seconded by Member Robinson. The motion was carried by a 3-0 vote.

c) Resolution 2019-03 Notice Requirements for Meetings of the Board in 2020 (Attorney Brian Eagan)

Mr. Eagan presented ‘Resolution 2019-03 Notice Requirements for Meetings of the Board in 2020’ and addressed questions from Members of the Board.

Member Robinson moved to approve ‘Resolution 2019-03 Notice Requirements for Meetings of the Board in 2020; seconded by Member Rivera-Wiest. The motion was carried by a 3-0 vote.

d) Resolution 2019-04 Setting the Official List of Regular Meeting Dates of the Board for 2020 (Attorney Brian Eagan)

Mr. Eagan presented ‘Resolution 2019-04 Setting the Official List of Regular Meeting Dates of the Board for 2020’ and addressed questions from Members of the Board.

Member Rivera-Wiest moved to approve ‘Resolution 2019-04 Setting the Official List of Regular Meeting Dates of the Board for 2020; seconded by Member Robinson. The motion was carried by a 3-0 vote.

5. New Business

a) Election of Board Chairperson for 1-year term (December 2019 to December 2020)

Chairperson McHard nominated Member Robinson to be Chairperson for 2020. There were no other nominations. Member Robinson accepted the nomination. Member Robinson was unanimously elected Chairperson by acclamation.

b) Election of Board Vice Chairperson for 1-year term (December 2019 to December 2020)

Member Robinson nominated Member McHard to be Vice Chairperson for 2020. There were no other nominations. Member McHard accepted the nomination. Member McHard was unanimously elected Vice Chairperson by acclamation.

6. Announcements

The next scheduled Regular Meeting of the Board of Directors will be on Wednesday, June 17, 2020, at 12:00 p.m. The meeting will be held in the Manuel Cordova Conference Room (#186), at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, at 1840 University Blvd SE, Albuquerque, NM 87106.

7. Adjournment

There being no further business to be brought before the Board, Member Rivera-Wiest moved to adjourn the meeting at 12:44 p.m.; seconded by Member Robinson. The motion was carried by a 3-0 vote.

SUBMITTED:

/s Linda Bridge
Linda Bridge, Secretary to the Board
Date: April 15, 2020

READ AND APPROVED:

/s Rebecca Robinson
Rebecca Robinson, Chairperson of the Board