



Minutes of the AHA Board of Housing Commissioners

Regular Meeting

Wednesday, December 19, 2018 at 12:00 p.m. (MT)

Carnis Salisbury Building

1840 University Blvd. SE, Albuquerque, NM

1. Call to Order

The meeting was called to order at 12:12 p.m. (MT) on December 19, 2018. Chairperson McHard presided. The Board met in the Manuel Cordova Conference Room in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Ms. Janet McHard, Chairperson

Ms. Lovie McGee, Commissioner at Large

Ms. Rebecca Robinson, Resident Commissioner

AHABHC MEMBERS NOT PRESENT

Mr. Stephen J. Vogel, Vice-Chairperson, Excused

Ms. Roxanne Rivera-Wiest, Commissioner at Large, Excused

VISITORS

Ms. Judy Higuera, Embudo Towers Resident

Ms. Janice Edmondson, Embudo Towers Resident

Ms. Kris Houde, Board Member, Citizens Information Committee (CIC) of Martineztown

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager

Mr. Matt Bailon, Operations Manager

Ms. Linda Bridge, Executive Director

Ms. Cheryl Cates, Accounting Manager - S8

Ms. Barbara D'Onofrio, Finance Director

Mr. Brian Eagan, Attorney

Mr. Marcos Espinosa, Information Systems Manager

Mr. Dan Foster, Capital Fund Projects Manager

Ms. Jessica Franklin, Temp - Office Assistant - Admin

Ms. Vivian Gabaldon, Sr. Accounting Technician - PH

Ms. Lisa Garduno, Sr. Accounting Technician - S8

Ms. Esther Lucero, Section 8 Program Manager

Mr. Raymond Murrietta, Warehouse and Facility Manager

Ms. Karen Ochsankohl, Accounting Supervisor

Ms. Mundy Petroff, Executive Assistant

Ms. Annamarie Romero, Public Housing Property Manager

Ms. Anita Sanchez-Triviso, Human Resources Director

Ms. Rocio Solis Sinche, Procurement Officer



/abqha



/HousingABQ



Equal Housing Opportunity Agency



3. Announcements

City of Albuquerque Executive Communication (EC) 2018-276: Mayor Timothy M. Keller has nominated Resident Commissioner Rebecca G. Robinson to serve a 2nd term on the AHA Board of Housing Commissioners. On Monday, December 17, 2018, the Albuquerque City Council met in public at City Hall at 5 p.m. to vote on confirming the Mayor's nomination. The City Council voted 9 to 0 to confirm the nomination. As a result Ms. Robinson has been appointed by the City of Albuquerque to serve a 2nd term of office on the AHA Board. The 2nd term of office will be for 5 years (term ends on December 1, 2023). As confirmed by City Council, Ms. Robinson will formally take the Oath of Office to start her 2nd term of office on the AHA Board.

4. Administration of the Oath of Office (Brian A. Eagan, Attorney for AHA)

Resident Commissioner Rebecca G. Robinson (as confirmed by City Council on December 17, 2018)

Oath of Office was administered by Mr. Eagan; Ms. Rebecca Robinson recited the Oath of Office. Her term of office ends on December 1, 2023.

5. Approval of Minutes

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Member McGee moved to approve the minutes; seconded by Member Robinson. The motion carried by a 3-0.

6. Public Comment

Ms. Janice Edmondson, Resident, addressed the Board voicing her concerns about people moving into a unit where the resident passed away.

Ms. Judy Higuera, Resident, addressed the Board wishing everyone a Merry Christmas and a great 2019.

7. Consent Agenda

There were no Consent Agenda Items.

8. Resolutions and Communications

- a) Report of the Secretary (Executive Director Linda Bridge and Capital Fund Projects Manager Dan Foster)

Ms. Bridge presented the AHA November/December update and the Albuquerque Housing Authority Production Snapshot Report in the Report of the Secretary, , Mr. Foster presented the Capital Fund Report, and addressed questions from Members of the Board. Please see the attached Reports.

Member McGee moved to accept receipt of the Report; seconded by Member Robinson. The motion was carried by a 3-0 vote.

- b) Resolution 2018-19 2019 Section 8 Housing Choice Voucher (HCV) Program Participant Utility Allowance Schedule (Section 8 Program Manager Esther Lucero)

Ms. Lucero presented 'Resolution 2018-19 2019 Section 8 Housing Choice Voucher (HCV) Program Participant Utility Allowance' and addressed questions from Members of the Board.

Member Robinson moved to approve 'Resolution 2018-19 2019 Section 8 Housing Choice Voucher (HCV) Program Participant Utility Allowance'; seconded by Member McGee. The motion was carried by a 3-0 vote.

- c) Resolution 2018-20 Notice Requirements for Meetings of the Board in 2019 (Attorney Brian Eagan)

Mr. Eagan presented 'Resolution 2018-20 Notice Requirements for Meetings of the Board in 2019' and addressed questions from Members of the Board.

Member Robinson moved to approve 'Resolution 2018-20 Notice Requirements for Meetings of the Board in 2019'; seconded by Member McGee. The motion was carried by a 3-0 vote.

- d) Resolution 2018-21 Setting the Official List of Regular Meeting dates of the AHA Board (Attorney Brian Eagan)

Mr. Eagan presented 'Resolution 2018-21 Setting the Official List of Regular Meeting dates of the AHA Board' and addressed questions from Members of the Board.

Member Robinson moved to approve 'Resolution 2018-21 Setting the Official List of Regular Meeting dates of the AHA Board'; seconded by Member McGee. The motion was carried by a 3-0 vote.

9. New Business

- a) Report about: Operation of Embudo Towers Senior Meal Site, 8010 Constitution Ave NE (Commissioner Lovie McGee)

Member McGee presented her report about 'Operation of Embudo Towers Senior Meal Site, 8010 Constitution Ave NE'.

Chairperson McHard requested a follow up report from staff in January 2019.

- b) Election of Board Chairperson for 1 year term (December 2018 to December 2019)

Chairperson McHard nominated herself to be Chairperson for 2019. There were no other nominations. The nomination was seconded by Member Robinson. The motion was carried by a vote of 3-0.

- c) Election of Board Vice-Chairperson for 1 year term (December 2018 to December 2019)

Chairperson McHard nominated Vice Chairperson Vogel to continue to serve as Vice Chairperson for 2019. There were no other nominations. The motion was seconded by Member Robinson. The motion was carried by a vote of 3-0.

- d) Closed Session, §10-15-1(H)(7) NMSA 1978 "meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant." (Attorney for AHA Charles V. Garcia)

This item is tabled until the next Board meeting.

10. Old Business

There was no old business.

11. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, January 16, 2019, at 12:00 p.m. The meeting will be held in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

12. Announcements

So our employees can spend the holidays with their families, our office will be closed for winter break, December 24 through December 28, 2018. The AHA office will be open on Monday, December 31, 2018 and closed on New Year's Day, January 1, 2019.

13. Adjournment

There being no further business to be brought before the Board, Member McGee moved to adjourn the meeting at 12:58 p.m.; seconded by Member Robinson. The motion was carried by a 3-0 vote.

SUBMITTED:

READ AND APPROVED:

/s Linda Bridge

Linda Bridge, Secretary to the Board
Date: January 16, 2019

/s Janet McHard

Janet McHard, Chairperson of the Board