



Minutes of the AHA Board of Housing Commissioners

Regular Meeting

Wednesday, April 18, 2018 at 12:00 p.m. (MT)

Carnis Salisbury Building

1840 University Blvd. SE, Albuquerque, NM

1. Call to Order

The meeting was called to order at 12:00 p.m. (MT) on March 21, 2018. Chairperson Clarke presided. The Board met in the Manuel Cordova Conference Room in Open Session.

2. Roll Call

AHABHC MEMBERS PRESENT

Mr. Todd Clarke, Chairperson

Mr. Stephen J. Vogel, Commissioner at Large

Ms. Roxanne Rivera-Wiest, Commissioner at Large (arrived at 12:05)

Ms. Rebecca Robinson, Resident Commissioner

A quorum was present.

AHABHC MEMBERS NOT PRESENT

Ms. Janet McHard, Vice Chairperson, Excused

VISITORS

Mr. Carlos Torrez, Poms and Associates

Ms. Connie Semanco, Poms and Associates

Ms. Kristi Houde, Board Member, Citizens Information Committee (CIC) of Martineztown

Ms. Judy Higuera, Embudo Towers Resident

Ms. Janice Edmondson, Embudo Towers Resident

STAFF PRESENT

Mr. Matthew Archuleta, Public Housing Program Manager

Mr. Matt Bailon, Operations Manager

Ms. Linda Bridge, Executive Director

Ms. Mundy Boen, Executive Assistant

Ms. Cheryl Cates, Accounting Manager - S8

Ms. Barbara D'Onofrio, Director of Finance

Mr. Brian Eagan, Housing Attorney

Ms. Mayra Enriquez, Office Assistant - PH

Mr. Marcos Espinosa, Information Systems Manager

Mr. Andrew Estocin, Deputy Director

Mr. Dan Foster, Capital Fund Project Manager

Ms. Vivian Gabaldon, Sr. Accounting Technician - PH

Ms. Remi Hoops, Office Assistant - PH

Mr. Raymond Murrietta, Warehouse and Facility Manager

Ms. Karen Ochsankohl, Accounting Supervisor

Ms. Kyla Riedel, Office Assistant - PH

Ms. Anita Sanchez-Triviso, Human Resources Director



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/HousingABQ



Equal Housing Opportunity Agency



3. Approval of Minutes

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Member Vogel moved to approve the minutes; seconded by Member Robinson. The motion carried by a 3-0.

4. Public Comment

Ms. Janice Edmondson, Resident, addressed the Board thanking AHA for attending resident advisory board meetings at Embudo Towers.

Ms. Kristi Houde, Board Member, Citizens Information Committee (CIC) of Martineztown, addressed the Board thanking AHA for clean up at our Martineztown properties.

5. Consent Agenda

There were no Consent Agenda Items.

6. New Business

a) Introduction of New Employees

Mr. Archuleta introduced Remi Hoops, Mayra Enriquez, and Kyla Riedel, Office Assistants - Public Housing

b) Presentation from POMS & Associates – AHA Insurance and Risk Management Program Review

Mr. Torrez presented the AHA Insurance and Risk Management Program updates and addressed questions from the board.

7. Resolutions and Communications

a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Andrew Estocin and Capital Fund Projects Manager Dan Foster)

Ms. Bridge and Mr. Estocin presented the AHA March/April update in the Report of the Secretary, the Albuquerque Housing Authority Production Snapshot Report and Mr. Foster presented the Capital Fund Report, and all addressed questions from Members of the Board. Please see the attached Reports.

Member Vogel moved to accept receipt of the Report; seconded by Member Rivera-Wiest. The motion was carried by a 4-0 vote.

b) Resolution 2018-03 Adoption of the FY2019 Annual Plan for AHA (Deputy Director Andrew Estocin)

Mr. Estocin presented “Resolution 2018-03 Adoption of the FY2019 Annual Plan for AHA” and addressed questions from Members of the Board.

Member Rivera-Wiest moved to adopt “Resolution 2018-03 Adoption of the FY2019 Annual Plan for AHA”; seconded by Member Robinson. The motion was carried by a 4-0 vote.

- c) Resolution 2018-04 Adoption of the FY2019 Admissions and Continued Occupancy Policy (Deputy Director Andrew Estocin)

Mr. Estocin presented “Resolution 2018-04 Adoption of the FY2019 Admissions and Continued Occupancy Policy” and addressed questions from Members of the Board.

Member Vogel moved to adopt “Resolution 2018-04 Adoption of the FY2019 Admissions and Continued Occupancy Policy”; seconded by Member Robinson. The motion was carried by a 4-0 vote.

- d) Resolution 2018-05 Adoption of the FY2019 Section 8 HCV Administrative Plan for AHA (Deputy Director Andrew Estocin)

Mr. Estocin presented “Resolution 2018-05 Adoption of the FY2019 Section 8 HCV Administrative Plan for AHA” and addressed questions from Members of the Board.

Member Rivera-Wiest moved to adopt “Resolution 2018-05 Adoption of the FY2019 Section 8 HCV Administrative Plan for AHA”; seconded by Member Vogel. The motion was carried by a 4-0 vote.

- e) Resolution 2018-06 Adoption of the 2018 Capital Fund Annual Plan and the Capital Fund Five Year Action Plan for AHA (Capital Fund Projects Manager Dan Foster)

Mr. Foster presented “Resolution 2018-06 Adoption of the 2018 Capital Fund Annual Plan and the Capital Fund Five Year Action Plan for AHA” and addressed questions from Members of the Board.

Member Vogel moved to adopt “Resolution 2018-06 Adoption of the 2018 Capital Fund Annual Plan and the Capital Fund Five Year Action Plan for AHA”; seconded by Member Robinson. The motion was carried by a 4-0 vote.

8. Old Business

There was no old business.

9. Other Business

The next scheduled Regular Meeting of the Board will be on Wednesday, May 16, 2018 12:00 p.m. in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

10. Announcements

Member Vogel announced that he will not be in attendance at the May 16, 2018 Board Meeting.

Ms. Bridge announced that the Mayor’s Office has appointed Lovie McGee to the Board.

11. Adjournment

There being no further business to be brought before the Board, Member Vogel moved to adjourn the meeting at 12:57 p.m.; seconded by Member Robinson. The motion was carried by a 4-0 vote.

SUBMITTED:

/s Linda Bridge
Ms. Linda Bridge, Secretary to the Board
Date: May 16, 2018

READ AND APPROVED:

/s Janet McHard
Ms. Janet McHard, Chairperson of the Board