



**Minutes of the AHA Board of Housing Commissioners**

Regular Meeting

Wednesday, March 16, 2016

Carnis Salisbury Building

1840 University Blvd. SE, Albuquerque, NM 87106

**1. Call to Order**

The meeting was called to order at 12:02 p.m. (MDT) on March 16, 2016. Chairperson Vogel presided. The Board met in the Manuel Cordova Conference Room in Open Session.

**2. Roll Call**

**AHABHC MEMBERS PRESENT**

Mr. Stephen J. Vogel, Chairperson

Mr. D. Todd Clarke, Vice Chairperson

Ms. Janet McHard, Commissioner at Large

Ms. Roxanne Rivera-Wiest, Commissioner at Large

Ms. Rebecca Chavez, Resident Commissioner

A quorum was present.

**STAFF PRESENT**

Mr. Matthew Archuleta, Public Housing Program Manager, AHA

Mr. Thomas Austad, Interim Paralegal, AHA

Ms. Loretta Baca, Sr. Housing Quality Compliance Inspector, AHA

Mr. Matt Bailon, Operations Manager, AHA

Ms. Linda Bridge, Executive Director, AHA

Ms. Barbara D'Onofrio, Director of Finance, AHA

Mr. Brian Eagan, Attorney, AHA

Mr. Marcos Espinosa, Information Systems Manager, AHA

Mr. Andrew Estocin, Deputy Director, AHA

Mr. Dan Foster, Capital Fund Projects Manager, AHA

Ms. Vivian Gabaldon, Sr. Accounting Technician, AHA

Ms. Lisa Garduno, Sr. Accounting Technician, AHA

Ms. Esther Lucero, Section 8 Program Manager, AHA

Ms. Ashley Miller, Section 8 Housing Specialist, AHA

Mr. Raymond Murrietta, Procurement Technician Warehouse, AHA

Ms. Karen Ochsankohl, Interim Accountant, AHA

Ms. Bernadette Rodriguez, Community Services Specialist, AHA

Mr. Elias Salas, Housing Quality Compliance Inspector, AHA

**3. Announcements**

City of Albuquerque Executive Communication (EC) 2016-48: Ms. Janet McHard has been re-appointed to serve on the AHA Board of Housing Commissioners by Mayor Richard J. Berry. On February 17, 2016, the Albuquerque City Council voted to confirm his nomination to the Board.



**4. Administration of the Oath of Office**

Oath of Office was administered by Mr. Eagan; Ms. Janet McHard recited the Oath of Office. Ms. McHard's second term of office ends on December 1, 2020.

**5. Approval of Minutes**

Board of Housing Commissioners regular meeting February 17, 2016.

Member Clarke moved to approve the minutes; seconded by Member McHard. The motion carried by a 3-0-2 vote. (For: Vogel, Clarke, McHard; Abstain: Rivera-Wiest, Chavez)

**6. Public Comment**

There were no Public Comments.

**7. Consent Agenda**

There were no Consent Agenda items.

**8. Resolutions and Communications**

- a) Report of the Secretary (Executive Director Linda Bridge, Deputy Director Andrew Estocin, Capital Fund Projects Manager Dan Foster)

Ms. Bridge and Mr. Estocin presented the AHA February/March Update in the Report of the Secretary, the Albuquerque Housing Authority Production Snapshot Report, and Mr. Foster presented the Capital Fund Report, and all addressed questions from Members of the Board. Please see the attached Reports.

Member Clarke moved to accept receipt of the Report; seconded by Member McHard. The motion was carried by a 5-0 vote.

**9. Old Business**

There were no items of Old Business.

**10. New Business**

- a) Summary of AHA Annual Plan and Capital Fund Plan – Discussion Item

Mr. Estocin and Mr. Foster presented the Summary of AHA Annual Plan and Capital Fund Plan and addressed questions from Members of the Board.

- b) Introduction of New Employee

Ms. Lucero introduced Ms. Ashley Miller.

**11. Other Business**

The next scheduled Regular Meeting of the Board will be on April 20, 2016 at 12:00 p.m. in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

**12. Announcements**

- a) Ms. Bridge announced that the United States Department of Housing and Urban Development (HUD) is now offering free online training nationwide (“Lead the Way: PHA Governance and Financial Management - A Training for Board Members”) on the legal duties of members of any local Board of Housing Commissioners.

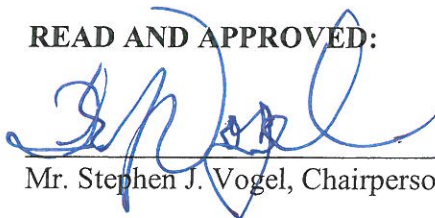
**13. Adjournment**

There being no further business to be brought before the Board, Member Clarke moved to adjourn the meeting at 12:52 p.m.; seconded by Member McHard. The motion was carried by a 5-0 vote.

**SUBMITTED:**

  
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Ms. Linda Bridge, Secretary to the Board  
Date: April 20, 2016

**READ AND APPROVED:**

  
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Mr. Stephen J. Vogel, Chairperson of the Board